

# SEATON TOWN COUNCIL

## ALLOTMENTS COMMITTEE MEETING

7<sup>th</sup> January 2008

**PRESENT:** Cllr Mrs Roebuck (Chairman)  
Cllrs J Knight, R Palacio

Allotment Representatives Ms L Bewsher and Mr P Blackmore

**APOLOGIES:** Cllr Mrs Semple

**467/07 APOLOGIES**

Apologies were accepted

**468/07 MINUTES**

Minutes of the meeting held on 15<sup>th</sup> October 2007 were approved and signed by the chairman

**469/07 DECLARATIONS OF INTEREST**

There were no declarations of interest

**470/07 TO NOTE TENDERS RECEIVED FOR ANNUAL ALLOTMENTS MAINTENANCE CONTRACT 2008/9 AND AWARD CONTRACT**

It was Resolved to accept the quotation from Gardencare (Marsh Green) in the sum of £460.

**471/07 TO AGREE DATE FOR 2008 ALLOTMENTS AGM**

It was agreed to set the date for the 2008 AGM for Wednesday 27<sup>th</sup> February 2008 at 7.00pm.

Ms Bewsher and Mr Blackmore joined the meeting

**472/07 TO RECEIVE ITEMS FOR 2008 ALLOTMENTS AGM AGENDA**

It was agreed that when notice of the AGM was sent to tenants, they should be invited to submit items for the agenda by Friday February 8<sup>th</sup>. The Clerk advised of several items that had previously been agreed should be discussed at the AGM. It was also agreed to include a review of annual rents and a review of the allotments' finances.

Ms Bewsher then read a prepared statement in which she said that she and Mr Blackmore had not received agendas for the meeting. She said she had wanted to discuss amendment of the annual maintenance contract and items that she wished to submit for the AGM agenda. The Clerk replied that agendas had been sent prior to Christmas and other members confirmed receipt. Mr Blackmore said that he had omitted to advise the council office of his new address which was probably why he had not received his. The Clerk reminded Ms Bewsher that the maintenance contract had been agreed at the previous committee meeting and tenders already sought, the purpose of this meeting being to award the contract. No further items for the AGM agenda were proposed.

**473/07 NEXT MEETING**

It was agreed to hold a meeting prior to the AGM to review matters for discussion. This was arranged for Tuesday 12<sup>th</sup> February 2008 at 10.30am

**These Minutes confirmed this .....day of .....2008**

**Presiding Chairman .....**