

SEATON TOWN COUNCIL

ALLOTMENTS COMMITTEE MEETING

15th October 2007

PRESENT: Cllr Mrs Roebuck (Chairman)
Cllrs J Knight, R Palacio, Mrs Semple

APOLOGIES: Allotment Representative Ms L Bewsher

364/07 APOLOGIES

Apologies were accepted

365/07 MINUTES

Minutes of the meeting held on 5th September 2007 were approved and signed by the chairman

366/07 DECLARATIONS OF INTEREST

There were no declarations of interest

367/07 TO RECEIVE FINANCIAL STATEMENT

The financial statement was noted.

368/07 TO NOTE THE WAITING LIST

It was noted that there were 25 names on the waiting list

369/07 TO CONFIRM ARRANGEMENTS FOR ALLOTMENTS ANNUAL PRIZE GIVING AT TOWN HALL, THURSDAY 1st NOVEMBER 2007, 7.00pm

It was agreed to hold the prize giving at the Town Hall at 7.00pm on 1st November, and the Clerk was requested to arrange wine, juice and nibbles. The chairman would present the prizes.

370/07 TO RECEIVE UPDATE ON ACTIONS APPROVED FOLLOWING SITE INSPECTION OF 30th AUGUST 2007

The Clerk was requested to clarify the situation regarding plot 15a.

It was agreed to recommence monthly inspections in April 2008

371/07 TO REVIEW CORRESPONDENCE FILE

Reviewed and noted

372/07 TO RECEIVE ADVICE ON PROPOSAL THAT A PHOTOGRAPHIC RECORD BE KEPT OF ALLOTMENT SITE AT EACH INSPECTION

The Clerk advised that as the allotment site belonged to the Town Council, they could keep a photographic record of plots if they wished.

It was agreed to put this proposal on the agenda of the next AGM.

373/07 TO DISCUSS AND APPROVE MAINTENANCE CONTRACT FOR 2008/9

The maintenance contract was approved. Members were requested to advise the Clerk when work under the current contract was completed.

The Clerk advised that when tenders had been received, a further meeting would be arranged to consider them.

374/07 TO AGREE ARRANGEMENTS FOR MONITORING CONTRACTOR WORKS

It was agreed that the contract would be monitored by the committee.

375/07 TO AGREE ARRANGEMENTS FOR MONITORING NON-STATUTORY RULE 5 – KEEPING OF POULTRY

It was agreed that Cllr Palacio would be the Council's representative responsible for ensuring that Non-Statutory Rule 5 was adhered to. The Clerk was requested to provide him with a monthly inspection sheet.

These Minutes confirmed thisday of2007

Presiding Chairman