



To: All Members of the Town Council

**Meeting of Seaton Town Council
on Monday 3rd December 2018 at 7.30pm**

27th November 2018

You are hereby summoned to attend the above meeting to be held on **Monday 3rd December 2018** at Marshlands, Harbour Road, Seaton at 7.30pm or immediately following the meeting of the Planning Committee, whichever is the earliest at Marshlands, Harbour Road, Seaton. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Amy Tregellas

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

The Chairman will say a prayer at the start of the meeting

- 18/COU/01 Apologies for absence**
To receive any apologies for absence
- 18/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda
- 18/COU/03 Minutes**
To agree the minutes of the Council Meeting held on Monday 5th November 2018

18/COU/04 Chairman's Report

18/COU/05 Public Question Time

To allow any questions or reports from members of the public.

18/COU/06 Police Report

18/COU/07 County Councillor Report

18/COU/08 District Councillor Reports

18/COU/09 Reports from Council representatives on Outside Bodies

- Seaton Area Health Matters

18/COU/10 Town Clerk Report including update on actions arising

18/COU/11 Committee meeting minutes

To receive, and to adopt the decisions therein, the meetings of the following Committee meetings (see website for the minutes):

- Finance & General Purposes Committee 8th October 2018
- Planning Committee 22nd October 2018
- Planning Committee 5th November 2018

18/COU/12 Motions

1. Cllr Shaw – Seaton Town Council welcomes the publication by the Council for the Preservation of Rural England (CPRE) (Devon branch) of two reports, 'Devon Housing Needs Evidence' and 'A Review of Government Housing Policy and Its Impact on Devon', and the extensive research from which they result. Noting that the reports conclude that Devon's real housing needs are substantially less than current policy suggests, Council resolves to affiliate to the Devon CPRE in order to obtain copies for members to read, with a view to referring the issue to the Planning Committee for detailed discussion.
2. Cllr Burrows – Seaton Town Council strives to towards becoming a plastic free community. We will work with other agencies including Surfers Against Sewage to make Seaton a plastic free coastline.
3. Cllr Ledger - To look into redesigning/adding to the town maps to better reflect the businesses in the town, including making the signs consistent with what Seaton offers.

18/COU/13 Communities Together Fund

To consider the proposal for the application to the Communities Together Fund

18/COU/14 Grants Policy Review

To consider the revised Grants Policy

- 18/COU/15 Seaton Community Swimming Pool**
To consider the letter from Leisure East Devon in respect of future funding for the swimming pool
- 18/COU/16 Free Room Booking Request**
To consider the request for a free room booking from the Axe Valley Runners
- 18/COU/17 Confidential Items**
The Chairman will move that in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussions of items 18 and 19 on this agenda as there is likely to be disclosure of information as matters are being discussed which are commercially sensitive/could identify an individual
- 18/COU/18 Tourist Information**
To consider the report from the Tourist Information Centre Working Party
- 18/COU/19 Personnel Committee**
To consider an update from the Personnel Committee re a staffing matter



Minutes of the Seaton Town Council Meeting On Monday 5th November 2018

Present

In the chair: Cllr P Burrows

Councillors: K Beer, C Chadwick, M Hartnell, D Ledger, S Read, J Rowland, K Rye, H Sanham, M Shaw and D Squire

Officers: Town Clerk

Public: 4 members of the public
PC Speers (Devon & Cornwall Police)

136. Apologies for absence

There were no apologies

137. Declarations of Interest

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC)

Cllr Burrows declared a personal interest in agenda item 12(5) as his family is involved with the Majorettes

Cllr Hartnell declared a personal interest as a Councillor with East Devon District Council (EDDC)

Cllr Hartnell declared a personal interest in agenda item 12(1) as a member of Seaton Health Matters

Cllr Shaw declared a personal interest as a Councillor with Devon County Council (DCC)

Cllr Shaw declared a personal interest in agenda item 12(1) as a member of Seaton Health Matters

Cllr Rowland declared a personal interest in agenda item 12(1) as a member of Seaton Health Matters

138. Minutes

The Council **RESOLVED** to approve the minutes of the Council meeting on Monday 1st October 2018.

(moved Cllr Rowland; seconded Cllr Burrows)

139. Chairman's Report

The Council considered the Chairman's Report. Cllr Burrows updated the Council that he would be attending the opening of Grandpa's Gallery on Friday 9th November.

The Council **NOTED** the Chairman's Report

140. Public Question Time

Mrs June Millman spoke in respect of agenda item 12(5), as a representative from Seaton Majorettes. Mrs Millman said that she had started the Majorettes about 15 years ago and now there are 46 girls and 2 boys, ranging from 5 to 17 years old in the troupe. The young people are not just from Seaton but from other towns in the area including Colyton, Beer, Axminster, Sidmouth, Ottery St Mary and Exeter. At the moment we are attempting to equip the troupe with new batons. We already have 15 of these batons which the senior girls use but the junior girls have to use inferior batons which do not show up as well. The batons come from America and cost £130 - £140 each and we need 30 of them. Income is raised from weekly fees, donations and fund raising events. We would be very grateful for any support you could give us.

Mr Paul Grint spoke in respect of agenda item 12(3), confirming that he was unhappy about the sale of the Searchlight Emplacement. He confirmed that he had spoken to Adrian Priest at East Devon District Council and that whilst he knew about the interpretation board at the front of the building he was not aware of the blue plaque. Mr Grint said that he felt the building is important to the town as it is a reminder of what Seaton faced in World War 2. He wants the Town Council to consider asking EDDC to hold off on the sale for the time being.

121. Police Report

The Council considered the Police Report.

Discussion took place around:

- The shoplifting statistics being mostly down to one individual
- Cllr Burrows offered to speak to Age UK to see if they would be interested in PC Speers talk on scams
- Cllr Rowland asked where does Anti-Social Behaviour (ASB) vehicle confiscation come under the crime statistics. PC Speers confirmed that they don't fall under the statistics as they are as a result of a Section 59 notice being served

The Council **NOTED** the Police Report
(moved Cllr Burrows)

122. County Councillor Report

The Council considered Cllr Shaw's County Councillor Report and discussion took place around:

- The Dorset and East Devon National Park consultation and whether the Council could respond to it.

The Council **NOTED** the County Councillor's Report
(moved Cllr Burrows)

123. District Councillors Reports

The Council considered Cllr Hartnell's Report and discussion took place around:

- Holyford Woods and the picnic area needing to be patched and the signage cleaned
- The EDDC Survey and Cllr Rowland asked how people were randomly selected to take part in the survey. Cllr Hartnell confirmed that he would find out
- Cllr Beer asked how much recycling goes to landfill and is it the 40% that isn't recycled? Cllr Hartnell confirmed that landfill waste goes to the Energy from Waste incinerator in Exeter and that about 1% of waste that now goes to landfill.

The Council **NOTED** Cllr Hartnell's District Councillors Report
(moved Cllr Burrows)

124. Reports from Representatives on Outside Bodies

The Council considered the minutes from the Beer, Branscombe and Seaton Traffic Group and discussion took place around:

- Subsidence in Queen Street and Fore Street and when this is going to be rectified

The Council considered the report from the Seaton Area Health Matters Group and discussion took place around:

- Cllr Rowland confirmed that he had met with the Royal Devon & Exeter (RD&E) Trust earlier in the day and the tone of the meeting was very positive
- Cllr Rowland thanked Cllr Ledger for his time and assistance in setting up the Seaton Health Matters website
- Cllr Shaw said that the Seaton Health Matters group has really taken off and credit to Cllr Rowland for this and for putting forward a good case for the hospital to be used for health and wellbeing services

The Council **NOTED** both reports
(moved Cllr Burrows)

125. Town Clerk Report

The Council considered the Town Clerk's Report and discussion took place around:

- Whether there had been any update in terms of the ceremony for the Devon Air Ambulance Night Time Landing Strip. The Town Clerk confirmed that she had been in touch with the DAA and Cricket Club and that a date would be circulated to all Councillors shortly once it had been confirmed

The Council **NOTED** the Town Clerks Report
(moved Cllr Burrows)

126. Committee meeting minutes

The Council **RESOLVED** to adopt the minutes for:

- Planning Committee 10th September 2018
- Finance & General Purposes Committee 10th September 2018
- Planning Committee 24th September 2018
- Communities & Open Spaces Committee 24th September 2018
- Communities & Open Spaces Committee 1st October 2018
- Personnel Committee 2nd October 2018
- Planning Committee 8th October 2018

(moved by Cllr Burrows; seconded Cllr Sanham)

127. Motions

Cllr Burrows proposed that the motions were taken in the order of number 3 first then number 5 (so that the members of the public waiting to hear those items could then leave if they wished to) before reverting back to motions 1, 2 and 4. This was agreed.

Motion 3, Cllr Sanham – To discuss the proposal by East Devon District Council (EDDC) to auction the WW2 searchlight emplacement on the West Walk; to request information from EDDC on the background to this decision; what discussions have

taken place with Ward Members; and what plans EDDC have for the retention of the interpretation board and Blue Plaque in the event of a sale

Discussion took place around:

- The fact that Cllr Rowland had written to Richard Cohen at EDDC in March asking about plans for the Searchlight Emplacement and never received a response
- The lack of recent communication and correspondence from EDDC regarding the Searchlight Emplacement
- The Town Council should be doing what it can to retain the Searchlight Emplacement as an asset
- The Town Council should be asking EDDC to consider transferring the asset to Seaton Town Council
- The fact that EDDC had been in discussion with Seaton Town Council in 2015 but there wasn't a desire to take the asset on at that point
- A section on this in Cllr Hartnell's Report
- For an asset transfer the Council would need to put together a business case for the asset and be able to demonstrate community value
- The ongoing issues with vandalism and Anti-Social Behaviour which would cost the Council to maintain
- Whether there are planning issues and whether the Searchlight Emplacement is in the built-up area boundary
- The need for the interpretation board and blue plaque to be retained
- The Council mustn't forget that this is a historical site for the town
- The gap of nearly 4 years between EDDC deciding to sell and the sale taking place and the feeling that EDDC should have consulted the Town Council again
- The possibility of obtaining a grant for maintaining historic assets
- The fact that the Council could bid for the asset in the auction on Wednesday 7th November
- Whether, realistically, it would be too late to stop the auction
- The need to write to the Chief Executive, Deputy Chief Executive, relevant Service Lead and all Cabinet Members to ask EDDC to put a hold on the sale
- Cllr Burrows also agreed to speak to the EDDC Chief Executive

The Council **RESOLVED** that the Town Clerk write to East Devon District Council first thing tomorrow morning to ask them to put a hold on the sale of the Searchlight Emplacement to enable discussion as to whether transfer of the asset to the Town Council is the way forward.

(moved Cllr Sanham; seconded Cllr Shaw)

Motion 5, Cllr Burrows – That Seaton Town Council support the Communities Together fund bid put together by the Seaton Majorettes group to provide new batons for the whole group

Discussion took place around:

- Whether the proposal by the Majorettes would be covered by the Communities Together Fund
- Would replacement batons be classed as new in terms of this fund?

- The need to consider all projects for the Communities Together fund at the same time – Majorettes, Hoppa Bus and Axmouth Guide
- Cllr Squire confirmed that she had met with the Town Clerk and Cllrs from Sidmouth Town Council regarding extending their Hoppa Bus and that they would be coming back to her within a month to confirm either way. Cllr Squire would provide an update to the next meeting

The Council **RESOLVED** that a paper scoping out the projects for the Communities Together Fund would come back to the next meeting of Council
(moved Cllr Squire; seconded Cllr Shaw)

Motion 1, Cllr Rowland – Seaton Town Council agrees to support an initiative by Seaton Area Health Matters (SAHM) to operate a help line telephone number for people in the Seaton area to use where they are seeking advice on what help may be available in the area from voluntary organisations that are involved in health and wellbeing. The installation and running costs of the separate telephone line and number (to be answered as Seaton Area Health Matters) to be paid by SAHM together with a fee of 50p per incoming call as each call to be logged on a spreadsheet with basic information (no details of the caller). The Council would then invoice SAHM on a monthly basis for the preceding month.

The Council considered Cllr Rowlands paper and discussion took place around:

- It was hoped that most people would use the website rather than telephoning
- Being unable to predict at the current time how many calls would be anticipated and the length of the calls
- Whether a mobile telephone could be purchased and be set up with a landline number instead of installing a new telephone line at Marshlands
- The impact this additional work would have on Seaton Town Council staff
- A basic spreadsheet would be used to record non personal information
- Training to be provided to staff and the cost of this to be met by Seaton Health Matters
- Whether people could be signposted to voluntary groups with a telephone message
- Whether the Doctors surgeries could field the calls instead of the Town Council
- Was it worth contacting Care Direct to see if they could field the calls
- To consider this on a trial basis and then review after a certain time period

The Council **RESOLVED** to proceed with Cllr Rowland's proposal for a one month trial using a mobile telephone and in addition to this to engage with the Doctors Surgeries to see if they will take it on.

(moved Cllr Hartnell; seconded Cllr Ledger)

Motion 2, Cllr Rowland - In view of the response from EDDC to decline our request to register Seaton Community Hospital as an asset of community value, Seaton Town Council is asking for this decision to be reconsidered as a business plan is being drawn up by Seaton Area Health Matters to create a Health Hub in Seaton and the hospital site may have a vital role to play in creating a hub that would house existing and additional clinics as well as additional services involved in health and wellbeing initiatives.

We feel that the hospital site does also meet the definition of "social wellbeing" in view of the proposed additional activities that could operate from the site and should not be solely considered on the basis of the current use. EDDC has already agreed that health hubs are needed in East Devon and by agreeing to register Seaton Community Hospital as an asset of community value this will potentially aid the business plan for a health hub to serve the area

Cllr Rowland withdrew his motion as he had attended the last Full Council meeting of East Devon District Council and asked the question

Motion 4, Cllr Squire – To consider how the Town Council moves forward in a professional and productive manner regarding recent behaviours and social media issues

Discussion took place around:

- The need for clarity in terms of the Council's Communication and Social Media Policy
- The Council had previously agreed that Cllrs Burrows and Hartnell would respond to social media posts as and when appropriate
- The need to respond to comments and to correct facts, where appropriate
- Disappointment relating to a recent post where staff and Councillors were criticised
- Whether there should have been a statement from the Council to refute the claims made
- The disconnect between the Council and the public through social media
- The need to show the positive side of the Council e.g. postings about decisions that the Council has made
- The need to tighten up how we work, in terms of social media, going forward
- Whether the Policy needs to be changed
- The need to drip feed information to the public
- Social media being all about the timing of posts

The Council **RESOLVED** to bring the Communication and Social Media Policy back to a future meeting
(moved Cllr Shaw; seconded Cllr Sanham)

128. Update on Council Priorities

Discussion took place around:

- Priority 2 and why the Service Level Agreement for the Tourist Information Centre is in the plan
- Priority 2 and why Marketing is in this section
- The need for websites to be included in Priority 4

The Council **RESOLVED** that websites be included as part of Priority 4
(moved Cllr Sanham; seconded Cllr Hartnell)

The Council **RESOLVED** that the plan goes back to Committees to be reviewed and for them to consider the details and progress against actions
(moved Cllr Hartnell; seconded Cllr Shaw)

129. Committee Membership

Discussion took place around:

- Cllr Beer was thanked for his contributions during his time on the various Council Committees
- The need for the election of a Vice Chairman to go onto the next agendas for the Planning Committee and Finance Committee

The Council **RESOLVED** that Cllr Burrows go onto the Personnel Committee in his capacity as Chairman of the Council
(moved Cllr Rowland; seconded Cllr Shaw)

130. External Funding

Discussion took place around:

- Communities Together funding being covered under minute 127
- Whether a bid could be submitted to the Investing in Devon Fund for funding towards the Seafront Enhancement Scheme
- The need for a specific project to be drawn up to bid for
- Whether a bid could be submitted to the Locality Fund for funding for the Seafront Enhancement Scheme

The Council **RESOLVED** that they agree in principle to making an application to the Investing in Devon Fund for funding for the Seafront Enhancement Fund and that a worked up proposal comes back to the next Council meeting
(moved Cllr Sanham; seconded Cllr Hartnell)

The Council **RESOLVED** that they agree in principle to making an application to the Locality Fund for funding for the Seafront Enhancement Fund and that a worked up proposal comes back to the next Council meeting
(moved Cllr Sanham; seconded Cllr Rowland)

131. Baker Estates Proposal

Cllr Squire outlined that Baker Estates wish to locate two units in the allotment grounds (accessed from their development) with them proposing to pay the Council £5,000 for a one year period. The Allotment Holders were in favour of this.

Discussion took place around:

- The need to negotiate with Baker Estates over the cost of using the land
- £100 charge per day for every day they go over 1 year
- Baker Estates meet the cost of the legal agreement
- Whether the money would be ringfenced to the allotments

The Council **RESOLVED** to agree that the Town Clerk in conjunction with the lead Councillor for Allotments are delegated responsibility to negotiate with Baker Estates to bring this matter to a conclusion
(moved Cllr Shaw; seconded Cllr Rowland)

131. Allotments Report

Discussion took place around:

- The need for a bigger Allotments Committee
- Whether this should be a function of Full Council rather than having a separate Allotments Committee
- Whether a small Working Group could attend the half yearly Allotment Holder meetings
- The need for a Lead Councillor for Allotments
- Council could review policies, the statutory rules, risk assessment and procedures for eviction and the Finance Committee could monitor bad debts

The Council **RESOLVED** that Allotments becomes a function of Full Council, that a working group meets with the Allotment Holders and that there is a Lead Councillor for Allotments.

(moved Cllr Hartnell; seconded by Cllr Sanham)

132. Grants Policy Review

This item of business was deferred to the December meeting

133. Town Crier

The Council **RESOLVED** that the former Town Crier be invited to attend the Christmas Light Switch on event on 1st December 2018

(moved Cllr Shaw; seconded Cllr Ledger)

134. Confidential Items

The Chairman moved and the Council agreed that in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussions of items 21 and 22 on this agenda as there is likely to be disclosure of information as matters are being discussed which are commercially sensitive/could identify an individual

135. Seafront Enhancement

The Council **RESOLVED** to note the report from the Seafront Enhancement Scheme Working Party

(moved Cllr Burrows)

136. Personnel Committee

The Council **RESOLVED** to note the staffing matter from the Personnel Committee

(moved Cllr Sanham; seconded Cllr Rowland)

The meeting ended at 22.00

Chairman: _____

Dated: _____

**Council
Chairman's Report**

On the 9th November I had the pleasure of opening Grandpa's gallery in Cross Street, in the new location. Considering how foul the weather was it was amazing that so many people attending including some Cllr's. It was a lovely evening and I wish them well in the future.

On the 10th November I was invited to Eyre Court to partake in their remembrance fundraiser for the British Legion. The pub was decked out in 1940's style with newsreels and music of the period playing. I gave a reading from "The fallen" and lit the first candle for those who lost their lives in the conflicts. It was very moving and all credit to Eyre Court for a lovely evening.

The 11th November was a busy day for us all with the ceremony at the Church memorial. This was followed by a Remembrance service in the Church and again it was nice to see some Councillors there. The church had been that full for many a year.



That evening I attended the lighting of the Beacon to celebrate the end of the Great war #armisticeday



On the 12th November I was invited to the Town Hall to thank Ann Widdicombe for coming to raise money for the Friends of Seaton Library. It was an entertaining talk and well-liked by the full house there.

On the 30th November I will be at the East Devon Carnival awards ceremony helping to present awards along with the Royal party. This event is to thank all of those who give their time to entertain others.

On the 1st December we have the Christmas lights switch on and Carnival so I hope I see most of you there.

**Council
County Councillor Report**

RD&E meeting

Along with councillors Jack Rowland (Seaton, Chair) and Geoff Pook (Beer, Vice-Chair) and Dr Mark Welland, I was part of a Seaton Health Matters delegation which met Prof Em Wilkinson-Brice and Adel Jones of the RD&E on 5 November. It was a constructive meeting, and we were encouraged to develop our proposals for health and wellbeing in the Seaton area, centred on using unused space in Seaton Hospital. Notes of the meeting are on the website at <http://seatonhealthmatters.co.uk>.

Later a meeting was held with representatives from Axminster to discuss developing a joint Axe Valley approach.

Colyton primary school parking

Following an earlier meeting with the Headteacher, Aerfen Mills, and Cllr Brian Norris of Colyton Parish Council, I am pleased to report that I have persuaded East Devon District Council to issue permits to parents to park for free in the car park at drop-off time in the morning and pick-up in the afternoon, to ease congestion around the school at these times. Thanks to Andrew Ennis and Geoff Pook for their help with this matter.

Colyford VAS signs

The traffic-calming programme in Colyford is progressing. The eastern sign, paid for by Colyford residents and the parish council, is now operational as well as the western one paid for earlier from my Locality Budget. I am continuing to press Highways on the installation of the pedestrian crossing, agreed for this financial year.

Coly Valley Traffic Group

I chaired the meeting on 23rd which heard that resurfacing of the road from Drummerstone Cross (Offwell) had been completed, as well as patching on Southleigh Hill. Work at Beer Road, Seaton, and the road past Farwood Barton (Southleigh) was imminent, while those on the road from Northleigh Cross to Offwell Brook (Northleigh) and Kingsdon (Colyton) were still in the pipeline. Steve Kelly had also put forward Gatcombe Lane (Seaton) for repair.

Invest in Devon

I have invested £2000 from my Invest in Devon budget in Living Memories, a Colyton-based Community Interest Company which uses archive films to assist dementia patients. A further £4600 is available from the fund for capital projects in the current financial year.

Locality Budget

There is also a substantial amount still available to parishes and community groups from my Locality Grant in the current year. Recent grants have been mostly to Colyton-based groups (Promote Colyton for repainting of historic lamppost, 1st Colyton Rainbow Guides for new handbooks and badge books, Colyton Parish History Society for their WWI exhibition, and the Parish Council for replacement fencing around the playground. I have also supported Beer Albion Football Club's children's play area and an application from Farway Parish Council is in the pipeline to replace blocks in the ford (Highways would only concrete over it, which the Parish and I agree is not acceptable).

New Cut, Beer, parking

I met with parish councillors on site to discuss the way forward on this issue.

**Council
District Councillor Report**

Cllr Marcus Hartnell

Bronze Award for Seaton Wetlands

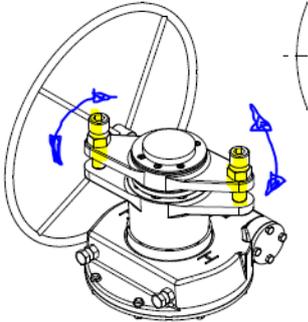
I attended the Devon Tourism Awards with James Chubb and Elle Taylor (both from the Countryside Team) on Thursday 22nd November where Seaton Wetlands was awarded bronze in the Small Attraction category. The awards recognise outstanding contributions towards tourism across Devon.

Beach Management Plan

Members of the BMP Stakeholder Group were updated on 8th November on the work of consultants Royal Haskoning DHV who are examining the short-listed options for protection of the cliff between Seaton Hole and end of the West Walk. The next steps are to detail costs and funding opportunities.

Fisherman's Gap Floodgate

The Environment Agency consider that the operation to close the flood gates at Fisherman's Gap to be unsafe. They are proposing to install a gear mechanism on top of each hinge to the flood gates (see picture). It will be covered by a stainless-steel housing, and the wheel will be removed when not in action and locked in a box locally. Ward members have been asked to comment by 7th December, so I would appreciate any feedback from the Town Council ahead of my response.



1:10

Searchlight Emplacement

The Searchlight Emplacement sold at auction for £72500. There has been no official announcement as to whom the new owner is or the intended use.

Streetscene/Town Council Joint Monthly Operation

I would like to propose a joint initiative whereby for one day a month both the Town Council maintenance staff and Streetscene staff work together on a project/task that would be chosen by the Town Council. It will enable the Town Council to have an influence over the work done by the local Streetscene team and target any areas of the town that they think require improvement.

**Council
District Councillor Report**

Cllr Peter Burrows

I attended the morning session of the DMC meeting on the 2nd and there was no Seaton applications.

I attended the full council meeting on the 24th at Sidmouth. I took the opportunity to ask a question of the Leader with regards to the Jubilee clock in Seaton.

Question 15: Procedure Rule 9.2 to the Leader from Councillor Peter Burrows

“I have since February asked when the Jubilee Clock in Seaton is going to be repaired. It is an East Devon District Council responsibility and I am often told that if it was in Sidmouth it would have been done by now. As the Mayor of Seaton, I helped get it repaired in 2011 and again I have offered to help but have received absolutely no assistance. Can you please get this resolved so I do not have to blame the present administration?”

Answer:

Following discussions between our officers and Councillor Burrows, Councillor Burrows is investigating the possibility of donations towards the cost of the scaffolding which needs to be erected, with the Council funding the cost of the repair to the clock itself. We have already obtained quotations for the cost of the repairs to the clock.

The clock has in fact been waiting for repair since October 2017 and back at our August meeting Cllr Hartnell's report stated there was no money in the budget so we have moved forward with very good news.

I can inform you that I have spoken with a Scaffolding company and they are willing to do the work as and when required. There will be an element of cost which I will be raising with a Town organization that provided money the last time the clock was repaired and has already made approaches.

I attended the Budget working party on the 17th and this looked at the forthcoming budget requirements which I cannot mention as this was a closed meeting.

During the month of November I have attended the Cabinet meeting on the 27th and the following week I will be attending the DMC meeting.

With Clive no longer doing the road cleaning in Seaton the state of the pavements has got far worse. Over the last week I have not reported any evidence of rubbish or Dog fouling on a section of road to see if EDDC clears it. Well they haven't touched it and it happens to be Harbour Road one of the 3 most prominent roads in Seaton. I am afraid other areas are also being neglected and I am sure that Sidmouth doesn't suffer as badly!

I have had meetings with residents of St Gregory's Court who are concerned about the trees there, so I am arranging a meeting with East Devon housing.

Helped a tenant at Manor Court resolve their problems with East Devon regarding work done to modify their property.

Reported the poor state of repair to the wooden post & rails behind the Hideaway at the Chine.

Still getting onto Devon County about the state of the potholes in Queen St and Seaford Road and the awful state of the pavement at Abbots/Co-op in Harepath Rd.

**Council
Reports from representatives on Outside Bodies**

Report for Seaton Town Council meeting on 3 December 2018

Produced by Jack Rowland on 23 November



Seaton Area Health Matters

Results of the meeting with the RDE Trust

The meeting with Prof Em Wilkinson-Brice and Adel Jones was held on 5 November and the agreed notes of the meeting are in the news section of our website www.seatonhealthmatters.co.uk

Meeting with Axminster representatives

We arranged a meeting with 2 representatives from Axminster who are involved in a similar group to ours. The intention was to share ideas and information and to obtain agreement that we would take an Axe Valley approach in trying to set up health and wellbeing centres in both towns to retain the existing clinics and services as well as adding additional clinics and a base for voluntary groups. The total population of c25000 across the Axe Valley will give greater traction in the business plan for providing more local clinics to avoid travelling to Exeter. We are also hoping to involve Lyme Regis representatives in the near future as the nearest hospital for their residents is Bridport although discussions could be complicated by involving another County and Clinical Commissioning Group, but from a geographical aspect and travelling distances this would make sense.

A joint press release is in the process of being agreed as at the date of this report.

Latest Steering Group meeting

The latest meeting was held on 20 November and the main emphasis of this meeting was to flesh out the scope of the business plan we will be producing to send to the RDE Trust either by the end of this year or early January.

Helpline

At the last full Council meeting in November I obtained agreement to operate this on an initial 1month trial basis via the front office Council staff. I have since decided to run this myself, once sufficient information is obtained for our website regarding the voluntary services available in the area that are involved in subjects related to health, care and wellbeing. This will give me first hand experience of the demand and ensuring the nature of the calls are logged appropriately.

**Council
Town Clerk Report including update on actions arising**

Correspondence and Communication

In terms of correspondence and communication for the month of October, the key areas for Council to be aware of are:

Comment/Complaint/feedback	Action/Response
Letter received from Leisure East Devon re the Seaton Community Swimming Pool	Agenda item 15 on this agenda
Contact from the Environment Agency to find out if the Council would be interested in working with them to set up a community emergency plan to help keep the community safe during a flood.	Council to consider
Letter received from the Gateway Theatre Company regarding the town signage	Agenda item 12 on this agenda

Update on Actions Arising

Devon Air Ambulance Landing Strip

Official opening taking place on Saturday 1st December between 3pm and 5pm at Seaton Cricket Club. A press release will be issued week commencing 3rd December.

Christmas Light Switch On Event

A reminder for all Councillors that this event is taking place on Saturday 1st December and that the lights will be switched on at approximately 5.50pm in the Square.

Seaton Searchlight Emplacement

Following the last meeting of Council the Town Clerk wrote to the Chief Executive and Cabinet at East Devon District Council and asked them to halt the auction sale of the Searchlight Emplacement. The Chief Executive replied that this was not possible.

Tim Child, Property Services Lead Officer wrote confirming that both the interpretation board and the blue Plaque would be retained and placed on the wall in front of the Searchlight Emplacement.

The Town Council investigated obtaining a historic listing from Historic England for the Searchlight Emplacement but they confirmed that the site wasn't a strong candidate for listing and that they wouldn't be able to take an application forward.