



**To: All Members of the Town Council**

**Meeting of Seaton Town Council  
on Monday 5<sup>th</sup> November 2018 at 7.30pm**

**30<sup>th</sup> October 2018**

You are hereby summoned to attend the above meeting to be held on **Monday 5<sup>th</sup> November 2018** at Marshlands, Harbour Road, Seaton at 7.30pm or immediately following the meeting of the Planning Committee, whichever is the earliest at Marshlands, Harbour Road, Seaton. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

*Amy Tregellas*

**Town Clerk**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**AGENDA**

**The Chairman will say a prayer at the start of the meeting**

**18/COU/01 Apologies for absence**  
To receive any apologies for absence

**18/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda

**18/COU/03 Minutes**  
To agree the minutes of the Council Meeting held on Monday 1<sup>st</sup> October 2018

**18/COU/04 Chairman's Report**

**18/COU/05 Public Question Time**

To allow any questions or reports from members of the public.

**18/COU/06 Police Report**

**18/COU/07 County Councillor Report**

**18/COU/08 District Councillor Reports**

**18/COU/09 Reports from Council representatives on Outside Bodies**

- Beer, Branscombe & Seaton Traffic Group
- Seaton Health Matters

**18/COU/10 Town Clerk Report including update on actions arising**

**18/COU/11 Committee meeting minutes**

To receive, and to adopt the decisions therein, the meetings of the following Committee meetings (see website for the minutes):

- Planning Committee 10<sup>th</sup> September 2018
- Finance & General Purposes Committee 10<sup>th</sup> September 2018
- Planning Committee 24<sup>th</sup> September 2018
- Communities & Open Spaces Committee 24<sup>th</sup> September 2018
- Communities & Open Spaces Committee 1<sup>st</sup> October 2018
- Personnel Committee 2<sup>nd</sup> October 2018
- Planning Committee 8<sup>th</sup> October 2018

**18/COU/12 Motions**

1. Cllr Rowland – Seaton Town Council agrees to support an initiative by Seaton Area Health Matters (SAHM) to operate a help line telephone number for people in the Seaton area to use where they are seeking advice on what help may be available in the area from voluntary organisations that are involved in health and wellbeing. The installation and running costs of the separate telephone line and number (to be answered as Seaton Area Health Matters) to be paid by SAHM together with a fee of 50p per incoming call as each call to be logged on a spreadsheet with basic information (no details of the caller). The Council would then invoice SAHM on a monthly basis for the preceding month.
2. Cllr Rowland - In view of the response from EDDC to decline our request to register Seaton Community Hospital as an asset of community value, Seaton Town Council is asking for this decision to be reconsidered as a business plan is being drawn up by Seaton Area Health Matters to create a Health Hub in Seaton and the hospital site may have a vital role to play in creating a hub that would house existing and additional clinics as well as additional services involved in health and wellbeing initiatives.

We feel that the hospital site does also meet the definition of "social wellbeing" in view of the proposed additional activities that could operate from the site and should not be solely considered on the basis of the current use. EDDC has already agreed that health hubs are needed in East Devon and by agreeing to register Seaton Community Hospital as an asset of community value this will potentially aid the business plan for a health hub to serve the area.

3. Cllr Sanham – To discuss the proposal by East Devon District Council (EDDC) to auction the WW2 searchlight emplacement on the West Walk; to request information from EDDC on the background to this decision; what discussions have taken place with Ward Members; and what plans EDDC have for the retention of the interpretation board and Blue Plaque in the event of a sale
4. Cllr Squire – To consider how the Town Council moves forward in a professional and productive manner regarding recent behaviours and social media issues
5. Cllr Burrows – That Seaton Town Council support the Communities Together fund bid put together by the Seaton Majorettes group to provide new batons for the whole group

**18/COU/13 Update on Council Priorities**

To receive a report from the Town Clerk on Council priorities

**18/COU/14 Committee Membership**

To consider the Committee Membership resulting from recent changes

**18/COU/15 External Funding**

To consider ideas for the Parishes Together Funding, Devon County Councillor Locality Budget and Invest in Devon

**18/COU/16 Baker Estates Proposal**

To consider a proposal from Baker Estates in respect of the Allotments

**18/COU/17 Allotments Report**

To consider the report from the lead Councillor for Allotments

**18/COU/18 Grants Policy Review**

To consider the revised Grants Policy

**18/COU/19 Town Crier**

To propose that the Council accepts the offer from the former Town Crier to attend the Christmas Light Switch on event on 1<sup>st</sup> December 2018

**18/COU/20 Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussions of items 21 and 22 on this agenda as there is likely to be disclosure of information as matters are being discussed which are commercially sensitive/could identify an individual

**18/COU/21 Seafront Enhancement**

To consider a report from the Seafront Enhancement Scheme Working Party

**18/COU/22 Personnel Committee**

To consider an update from the Personnel Committee re a staffing matter

**COUNCIL  
Minutes**

**Minutes of the Seaton Town Council Meeting  
On Monday 1<sup>st</sup> October 2018**

**Present**

**In the chair:** Cllr P Burrows

**Councillors:** K Beer, C Chadwick, D Ledger, S Read, J Rowland, H Sanham, D Squire and R Webster

**Officers:** Town Clerk

**Public:** no members of the public

**116. Apologies for absence**

Apologies were received and accepted from Cllrs Hartnell, Rye and Shaw

**117. Declarations of Interest**

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC)

**118. Minutes**

The Council **RESOLVED** to approve the minutes of the Council meeting on Monday 3<sup>rd</sup> September 2018 subject to the minor amendment of:

- Minute 115, removal of the Councillors abstaining from the vote (moved Cllr Beer; seconded Cllr Squire)

**119. Chairman's Report**

The Council considered the Chairman's Report and discussion took place around:

- Cllr Rowland asked about the nature of the traffic issues. Cllr Burrows confirmed that they were issues in relation to traffic speeding down Seaford Road and Sea Hill.
- Cllr Squire provided feedback from the Allotments Committee in respect of the Seaton in Bloom awards, which was that people would like more information on the criteria for judging the awards and also that people need to be told when the presentation evening is earlier in the process – communication needs to be better. It was suggested that the criteria for judging for the 2019 competition would go to the next meeting of the Allotments Committee in February 2019.

The Council **NOTED** the Chairman's Report

**120. Public Question Time**

There were no members of the public present

**121. Police Report**

The Council considered the Police Report

The Council **NOTED** the Police Report

## **122. County Councillor Report**

The Council considered Cllr Shaw's County Councillor Report and discussion took place around:

- The Locality Budget and Invest in Devon – this item to be included on the agenda for the next Finance and General Purposes Committee meeting for consideration.

The Council **NOTED** the County Councillor's Report

## **123. District Councillors Reports**

The Council considered Cllr Hartnell's Report and discussion took place around:

- Seaton Football Pitches - this item to be included on the agenda for the next Finance and General Purposes Committee meeting for consideration
- Moridunum - this item to be included on the agenda for the next Finance and General Purposes Committee meeting for an update
- Devon Crowdfunding - this item to be included on the agenda for the next Finance and General Purposes Committee meeting for consideration

The Council **NOTED** Cllr Hartnell's District Councillors Report

The Council considered Cllr Burrow's Report and discussion took place around:

- Cllr Burrows confirmed that he had raised issues regarding the traffic on Harbour Road at the Traffic Group meeting
- Section 106 monies and could the District Councillor find out what the delay was in terms of being given an update on the funding pot
- The Street scene work done by Clive – thanks to him for his hard work.

The Council **RESOLVED** to write to East Devon District Council to thank Clive for all of his hard work.

(moved Cllr Rowland; seconded Cllr Burrows)

The Council **NOTED** Cllr Burrow's District Councillors Report

## **124. Reports from Representatives on Outside Bodies**

There were no reports from Councillors on outside bodies

## **125. Town Clerk Report**

The Council considered the Town Clerk's Report and discussion took place around:

- The plans for the commemoration of the end of World War 1 with a beacon of light ceremony to take place on 11<sup>th</sup> November 2018 at 6.30pm at Jubilee Gardens
- The Town Council sponsoring a Silent Solider to mark the end of World War 1
- Details of the annual Remembrance Day Service to be sent to all Councillors once the information has been received from the Royal British Legion
- Whether allotment holders complaints or comments should be included with the Town Clerk's Report
- The need to get expert advice from the Tree Officer at East Devon District Council regarding a location for the horse chestnut tree offered by a local resident

The Council **NOTED** the Town Clerks Report

## **126. Committee meeting minutes**

The Council **RESOLVED** to adopt the minutes for:

- Communities Committee 30<sup>th</sup> July 2018
- Personnel Committee 2<sup>nd</sup> August 2018
- Planning Committee 13<sup>th</sup> August 2018
- Finance & General Purposes Committee 13<sup>th</sup> August 2018
- Planning Committee 3<sup>rd</sup> September

(moved by Cllr Rowland; seconded Cllr Read)

### **127. Motions**

1. Cllr Chadwick – Seaton Town Council request an update from Devon County Council regarding the motion resolved by Council on 4th September 2017 ‘The Council supports requesting a 20mph restriction along the Underfleet, particularly near the dropped kerb opposite the playpark and also the possibility of siting a pedestrian crossing here’ and whether a traffic survey has been carried out

The Council **RESOLVED** that:

1. Highways be chased up for a response to the letter sent some months ago
2. The Council write to the Chief Constable to ask the Police to put up a board to monitor speeds and carry out speed checks to see if there is an issue on the Underfleet

(moved Cllr Chadwick; seconded Cllr Ledger)

### **128. Update on Council Priorities**

The Town Clerk confirmed that a report would come to the November meeting

### **129. Colyton Grammar School and Leisure East Devon**

The Council considered correspondence from a member of the public and discussion took place around:

- Cllr Rowland clarified that he had responded to Ms Mills to confirm that he had passed the matter to Councillor Shaw in his capacity as a Devon County Councillor

The Council **RESOLVED** that the information set out in Cllr Shaw’s County Councillor Report be sent to Ms Mills in the form of a letter

(moved Cllr Sanham; seconded Cllr Squire)

The Council **RESOLVED** that it writes to the parties involved regarding this matter confirming the Council’s support for these facilities and to ask them to clarify whether they have consulted relevant stakeholders

(moved Cllr Squire; seconded Cllr Sanham)

### **130. Jurassic Coast Trust**

The Council considered a letter from the Jurassic Coast Trust and discussion took place around:

- Inviting the Jurassic Coast Trust to come in and speak to the Council about the Red Coast revealed book
- The need for the Council to see the book before making a decision
- The Town Clerk to contact the other Councils listed to see if they have agreed to make a contribution

### **131. Seagulls**

The Council considered the recommendation from the Communities Committee relating to how to prevent seagull mess in the town and how to clean up seagull mess already in the town

The Council **RESOLVED** that Seaton Town Council resolves to not do anything in respect of the matter of seagulls  
(moved Cllr Burrows; seconded Cllr Rowland)

### **132. Dates for Events 2019**

The Council **RESOLVED** to agree the list of dates for events in 2019.  
(moved Cllr Sanham; seconded by Cllr Rowland)

### **133. Communities Together Fund**

Discussion took place around:

- The need for Councillors to let the Town Clerk of any ideas for the Community Together Fund
- The idea of a hoppabus going around to campsites in the summer months to bring people into the town centre. It was suggest that the Town Clerk speak to the Town Clerk at Sidmouth to see if they would like to work together on this project

The Council **RESOLVED** that this be added to the Communities Committee agenda for October  
(moved Cllr Burrows)

### **134. PKF Littlejohn Auditors Report**

The Council **RESOLVED** to note the Auditors Report  
(moved Cllr Burrows)

### **135. Appraisal Process**

The Council **RESOLVED** to add the ACAS wording regarding appeals to the Council's Appraisal Process  
(moved Cllr Read; seconded Cllr Ledger)

The meeting ended at 20.20

**Chairman:** \_\_\_\_\_

**Dated:** \_\_\_\_\_



**COUNCIL  
Chairman's Report**

October has been a quiet month as far as Civic activity.

On Mon 1<sup>st</sup> I attended the awarding to the Seaton Memory Café of a quality assurance mark by Action East Devon.

On the 2<sup>nd</sup> I attended the funeral of Heather Pigott at the Colyton Parish Church. I attended as the Mayor as both her husband & son were former Town Councillors. It was very well attended with Cllrs Squire & Sanham also there.

On Sunday the 14<sup>th</sup> I attended the welcome & installation of the right rev Jacqueline Searle as the Bishop of Crediton at Exeter Cathedral. It was a delightful service and I was able to talk to her after.

I attended East Devon carnivals not as the Seaton Mayor but received recognition at Honiton on the 20<sup>th</sup> from their announcer and a lovely twitter comment from their Mayor later. This is one of the best ways that Seaton gets promoted through the Royalty and the majorettes.

I attended the Promote Seaton group meeting on the 25<sup>th</sup>. This was a most productive meeting and the offer of sponsorship to a forthcoming event was very welcome.

I have several events in November including the Remembrance service, lighting of the beacon, thanking Ann Widdicombe on the 12<sup>th</sup> & shop opening on the 7<sup>th</sup>. On the 30<sup>th</sup> I will be helping to present the East Devon Carnival awards in Colyton!

**COUNCIL  
Police Report**



**Devon & Cornwall Police**

Building safer communities together

**Crimes Recorded - 01/10/2018 to 24/10/2018 - kn3h**

Offence	Recorded Crime 01/10/2018 to 24/10/2018	Recorded Crime 01/10/2017 to 24/10/2017	Recorded Crime % Difference
	1	0	-
Violence with Injury	3	0	-
Violence without Injury	6	2	200.0%
Robbery	0	1	-100.0%
Burglary Dwelling	1	0	-
Burglary Non-Dwelling	3	0	-
Shoplifting	4	2	100.0%
Other Theft	1	5	-80.0%
Criminal Damage	4	2	100.0%
Public Order Offences	1	0	-
Possession of Weapons	0	2	-100.0%
<b>Total</b>	<b>24</b>	<b>14</b>	<b>71.4%</b>

Non Notifiable Offences	1	0	-
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## Devon & Cornwall Police

Building safer communities together

### Incidents Recorded - 01/10/2018 to 24/10/2018 - kn3h

Incident Closing Category	Incidents - 01/10/2018 to 24/10/2018	Incidents - 01/10/2017 to 24/10/2017	Incidents % Difference
Anti Social Behaviour	4	6	-33.3%
Crime Not Recorded	2	0	-
Crime Recorded	6	3	100.0%
Public Safety	23	32	-28.1%
Transport	11	15	-26.7%
<b>Total</b>	<b>46</b>	<b>56</b>	<b>-17.9%</b>

OCT:-

24 CRIMES

1 x Violence with injury (domestic related)

6 x Violence w/o injury – 5 x domestic & 1 x harassment by neighbour

1 x Burglary dwelling – Attempt (mark found on door of holiday home)

3 x Burglary non dwelling – 1 x Council workshop broken into (nothing taken), 1 x shed broken into pink girls bike taken and later found, 1 x can't find crime

4 x shoplifting – One male believed to be stealing from various shops (one crime filed as items returned following social media involvement)

1 x theft – Purse taken whilst shopping and cards used in Sidmouth

4 x crim dam – security light at Bowling green broken, 1 x window broken of shop, 2 x domestic related

1 x POA – domestic related

46 LOGS

4 x ASB – neighbours arguing

2 crimes not recorded – 1 x Drink driver arrested

6 x crimes

23 x public safety – Drink drivers, sudden deaths, missing people, domestics etc

11 x transport

**COUNCIL**  
**County Councillor Report**

**Wilmington meeting with Highways England**

On 19th October I attended a meeting with Highways England, organised by the A35 Action Group, with representatives of Widworthy and Offwell parish councils. There was general agreement that HE are developing a promising 'route treatment' to manage speeds on the A35 between Honiton and Charmouth roundabout, centred on average speed cameras, with crossings and other measures in Wilmington, but various concerns were expressed about aspects of the scheme, which will be forwarded to HE.

My main concern is that the proposed timetable seemed to have slipped by a whole year, compared to that previously discussed, and I am writing to HE at regional level to ask that they return to speedier design and delivery.

**Seaton Area Health Matters discussions with the RD&E**

We have just received an information pack from the RD&E for an important meeting with them on 5th November, which I will attend. At the time of writing I have not yet had time to analyse it.

**Community Hospitals debate at the County Council**

At the Council meeting on 4th October, I proposed an amendment to the Cabinet proposal. Cllr Claire Wright, my fellow Independent, had proposed a motion asking for the Council to support keeping all hospitals as centres for health and wellbeing in the community. The Cabinet had proposed to add 'where appropriate', which opened up the possibility of not defending some hospitals when the NHS produce their plans.

I tried to amend their proposal to welcome the new Secretary of State for Health's remarks criticising the closure of community hospital and succeeded in inserting the idea that the Council would work 'in the direction of retaining all hospitals', but the Conservatives still added 'where appropriate'.

**EDDC turns down listing of Seaton Hospital**

In a related development, EDDC has turned down Seaton Town Council's application for Seaton Hospital to be listed as an 'asset of community value', despite other Devon councils listing their hospitals.

**A Dorset and East Devon National Park?**

The County Council also approved a Cabinet recommendation to invite the national review panel on National Parks and Areas of Outstanding National Beauty to Devon. This followed my initiative in raising the issue of whether we should support a Dorset and East Devon National Park. I think there could be advantages in tourism promotion and possibly also in managing

threats of inappropriate development. The County has not committed itself on these issues, however.

### **Devon's Housing Needs**

Due to the chaotic weather on 12th October, I missed the Tiverton launch of the Council for the Preservation of Rural England (Devon)'s reports on Devon's Housing Needs and on the impact of Government policy on housing development in Devon. However, I have now read these reports and I think they are extremely important because their thorough research suggests that the Government is imposing excessively high housebuilding targets on Devon.

Unfortunately, the report is not available online, but I am investigating the possibility of supplying a copy to each of the town and parish councils in the Seaton & Colyton division.

### **Lack of preparations for a 'No Deal' Brexit in Devon**

At the County Council, I asked what preparations Devon had made for the UK crashing out of the EU without a deal on 29 March 2019. The written answer provided talked about would happen at the end of a 'transition period' in December 2020. It was obvious that whoever wrote the reply didn't realise that without a deal, there would be no transition period!

The Leader, Cllr John Hart, in whose name this reply went, did make it clear when I challenged this that he understood the risks. But the fact remains that the County Council, which is the emergency planning authority, has made no significant preparations for a potentially serious disaster which government policies could be leading us towards.

**COUNCIL**

**District Councillor Report – Cllr M Hartnell**

**Searchlight Emplacement**

There have been some comments made on social media about the decision to auction the former Searchlight Emplacement on the West Walk.

For clarity I would like to give some background. Back in January 2015, EDDC cabinet resolved “that the Seaton Searchlight Emplacement be marketed for sale and invitations invited on both a freehold and leasehold basis (interest already expressed was noted);”

In October 2015 a further resolution was made “that the Searchlight Emplacement structure at Seaton be offered for sale on a freehold only basis;”

In May 2018 Cllr Rowland wrote to EDDC on behalf of Seaton Town Council to ask what was happening to the searchlight emplacement, specifically regarding the impending sale, and I followed this up with Richard Cohen when I met with him and the Estates team. I recall updating members of Seaton Town Council verbally that the emplacement would go to auction.

Following concerns from residents, Cllr Knight contacted officers at EDDC to request that the commemorative plaque be retained. I can confirm that the plaque will be re-positioned onto the wall, which is owned by EDDC and therefore will remain unaffected by the sale.

My view is that under private ownership, the Searchlight Emplacement is likely to be refurbished for commercial use, and as such will be less tempting to vandals. Disposal of the property will help eliminate ongoing costs incurred by EDDC for both planned and reactive maintenance. Any changes to the structure by the new owner would be subject to planning consent.

**Assets of Community Value**

Since my last report, the Town Council has been successful in listing the Trevelyan Building as a community asset, but unsuccessful with the request for Seaton Hospital. Whilst disappointing, the rejection of the hospital is consistent with decisions made for Honiton, Ottery St Mary & Axminster Hospitals.

**Wild Exmouth**

The Countryside Team has been awarded £65,000 from the Heritage Lottery Fund towards a 3-year project entitled ‘Wild Exmouth’. This exciting project will help enhance the environment of the town, engage residents with green spaces and improve access to nature. This will be through community events, volunteer days, campaigns and improved information and mapping.

**Picnic Area Car Park Surface**

I recently visited Holyford woods with Countryside Team officers. The nature reserve is managed by EDDC and is a real hidden gem. A lot of people use the picnic area car park opposite the Water Tower when visiting Holyford Woods, and whilst there I

examined the car park surface, which is now in an extremely poor state of repair. As this is the responsibility of the Town Council, I would like to flag up that it may need to be a budget consideration for 2019/20. There is a risk that a user may either damage their vehicle or stumble/fall on uneven ground.

### **Seaton Workshops Update**

The delivery of workshops at Fosseyway and Colyford Rd are still being progressed, however there are some issues to be resolved, such as the simplifying of the design, but the project should still be on track for completion by October 2019.

### **Viewpoint Survey 2018**

EDDC's Viewpoint Survey represents an opportunity for the Council to gain the views of its residents about a range of council services. The survey, which was also sent out in this format in 2013, 2014 and 2016 was sent out to 3000 randomly selected residents across the district.

Results - 607 residents responded to this survey. This compares to 772 in 2016 and 774 in 2014.

- 91% were satisfied with their local areas as a place to live.
- 65% are satisfied overall with the way EDDC runs things – 14% were dissatisfied. This compares to 66% who were satisfied in 2016.
- 77% feel that East Devon District Council keeps them informed about the services it provides - 23% do not. This compares to 74% in 2016.
- 65% feel that the Council provides value for money – 10% disagreed. This compares with 67% in 2016.
- 60% responded that the Council acts on what residents' say – 44% disagreed. This compares with 56% in 2016.
- 51% responded that the Council acts quickly – 14% disagreed. This compares with 51% in 2016.
- 44% would speak positively about the Council – 17% would not. This compares with 42% in 2016.

Each Council service area will use the results of this survey to support the Service Planning process for 2019/20.

### **Recycling**

Our district recycling rate continues to be one of the highest in the country, with 60% of all waste collected being recycled in September.

### **Planning Objection**

I have objected to the Vintage Court planning application (18/2077/FUL)

**Cllr M Hartnell**  
**29/10/2018**

## COUNCIL

### Reports from Council Representatives on Outside Bodies

#### Beer, Branscombe & Seaton Traffic Group

#### **Monday 17th September 2018**

Attending: PCSO Steve Blanchford-Cox (Devon and Cornwall Police), Cllr. Peter Burrows (Seaton Town Council), Ralph Cox (Branscombe Parish Council), Mike Green (Beer Parish Council) Stephen Kelly (DCC Highways), Jack Rowland (Seaton Speed Watch), Martin Shaw (DCC County Councillor & Group lead), Tina Trapani (DSV - Safer Streets).  
Apologies: Mandy Graham (Beer Parish Council), Roger Trapani, PC Adam Speers.

#### **ACTION POINTS. See Action Log.**

##### **1. Welcome.**

Martin welcomed everyone.

##### **2. Notes of Previous Meeting.**

These were agreed with one change requested by Jack regarding the Town Council money for the reduced speed limit work (Seaton Down Hill) which was available (*not* could be available). **Notes now amended.**

##### **3. Actions arising from notes.**

**a. Seaton road defects.** Steve stated that the funding for the section of Beer Road with multiple holes had been approved via Pothole Action Fund money for the current financial year. **Action Steve.**

**b. Underfleet bus stop.** Steve said the time was now past for the contractor's liability to apply but that there might be a possibility of patching to fill in the dip in the pavement and prevent the water pooling. He said he would investigate. **Action Steve.**

**c. Queen St./Fore St. paved area.** Work had still not commenced at the bottom of Fore Street and Steve still felt this might be a question of access. He said he would speak to Julie Fergusson. **Action Steve.**

Tina asked about the area of tarmac in Queen St where the paving work had been completed. This was due to a collapsed drain and Steve said there may have to be a drain investigation. **Action Steve to establish position.**

**d. Reduced speed limit Seaton Down Hill.** Martin said this would now go ahead and was hoping for the notice of change to be issued in October

**e. Harbour Road congestion.** After some discussion it was agreed that this issue should be abandoned. **Action Steve to ensure this is removed from the HATOC action.**

**f. Pedestrian crossing East of Observer Way.** Mike Jones had recognised the need for this but discussions will take place between DCC and EDDC in view of the latter's issue of planning permission for the previous crossing which had to be removed. After discussion it was agreed to keep this under review. **Action Martin.**

**g. Dropped kerb corner of Cross St./Fore St.** Steve said this was still awaiting a HATOC decision. Martin said he would watch out for this at the next HATOC meeting. **Action Martin.**

**h. Scalwell Lane. Small parking restriction.** This has now been agreed and advertised and will now go forward.

i.

**Rowan developments. Damage to infrastructure.** Steve was not hopeful that anything could be achieved before the developments were completed. Jack asked what the



procedure was for including this kind of thing in the planning process. After discussion it was agreed that Martin would write to Jerry Upfield. **Action Martin.**

**j. Seaton Down Hill – damage to verge.** Steve had spoken to the asset team and this matter had been resolved. No further action.

**k. Beer Road – abuse of loading bay.** The original problem was continuing and the "offender" had been given a ticket but had successfully objected. Steve undertook to find out how/why this had happened and to have further discussions with the enforcement department about closing the loophole. **Action Steve.**

**l. Underfleet Traffic lights.** The audible signal on the East side of the Underfleet was still not working. Steve agreed to follow this up with the team responsible. **Action Steve.**

**m. Underfleet collapsed drain.** This had been repaired.

**n. Potholes Coly Rd.** Steve said these were definitely still on the list and had been marked for work to be done. He would chase this up. **Action Steve.**

#### **4. Police report and issues raised.**

**(a)** PCSO Steve Blanchford-Cox reported on Operation Mascot and other action undertaken by the Police. PC Adam Spiers had provided a written report as he had been unable to attend (attached as appendix).

There were further operations planned with the aim of one every 3 months. Martin requested more speed checks (eg Seaton Down Hill and Beer Road, section between Seaton and Beer) and (PCSO) Steve took this on board saying there were plans to do more but that random checks could also be done.

**(b)** Adam had been asked to raise a number of issues when he gave a talk recently.

**(i) Pedestrian Area Fore St and Queen St. Unclear signage.**

The signs make no mention of the restrictions between 10am and 4pm. After discussion it was agreed that Peter would photograph the signs and this would be an item at the next meeting. **Action Peter.**

**(ii) Manor Road Traffic lights.** There is a fault with the button resulting in the audible signal not working to advise blind people it is safe to cross. Steve agreed to report this. **Action Steve.**

**(iii) Pedestrian Crossing Harbour Road.** There is an uneven surface which had been reported 2 years earlier. This was noted.

**(iv) Pedestrian Crossing Queen St/Beer Rd.** This crossing is angled and some blind people have not been able to cross straight because of this. A request had been made for some rubber stoppers/bumps etc to be installed.

After discussion Peter was asked to photograph this crossing and bring back to next meeting. **Action Peter.**

#### **5. Beer Parish matters.**

**(a)** Mike asked to record a thankyou to all involved in getting the new width restrictions to Beer Head completed. He said that this had made a huge improvement.

**(b) New Cut.** It was agreed that this should be discussed at Beer first.

#### **6. Branscombe Parish matters.**

**(a) Near Elverway Farm.** Ralph said the work on the gullies had not been completed. Steve thought this should have been finished but he would check. **Action Steve.**

**(b) Up toward Hazlewood. Verge Problems.** Ralph explained the problem and Steve was aware of this. He said there was no immediate change and this was just being monitored. Mike suggested a white line at the side of the road and Steve said he would ask about this. **Action Steve.**

**(c) Bridge/Culvert.** There are problems being caused here because clearing is needed. Steve said he would put in for this to be done. **Action Steve.**

**(d) Potholes.** Ralph described the position of a pothole and Steve took this on board but asked all to report direct as this is the fastest route to getting potholes looked at and attended to. **Action All.**

## **7. Seaton Town matters.**

**(a) Drain Queen St.** Peter said the drain above the library in Queen St was in need of clearance. Steve said he would check when this was due to be cleared and if soon he would leave it. Otherwise he would put in for a job to be done. **Action Steve.**

**(b) Pothole in Seafield Road.** Steve said he would have a look and report it if appropriate. **Action Steve.**

**(c) Pavement outside Coop/Abbots.** Peter raised the state of the pavement and Steve said he would look at this. **Action Steve.**

**(d) Overgrown vegetation obstructing road signs and vegetation.** Jack said some of this had recently been dealt with but he had asked the Town Council for a letter to go to householders where this was a problem. There would be an explanation that if the householder was unable to deal with it themselves that help could be provided at a cost.

### **(e) Pothole Repairs requiring additional work within a short time.**

Jack acknowledged that some of these areas had now had more major patching undertaken but there were still places where this kept occurring. Martin added that this problem is raised repeatedly and the only answer is that urgent filling undertaken in bad weather is always at risk of breaking up. He could only say that everyone is aware of the issue.

## **8. AOB**

**(a) Drain Clearance.** Mike asked about the time scale for drain clearance and Steve explained the difference between the annual and triannual arrangements.

**(b) Speed Survey.** Steve reported on a speed survey that had taken place at the top of Seafield Rd. No instances of excess speed had been found. (PCSO) Steve spoke about the perception of speed.

**Dates of meetings for 2019. Monday 21 January 2019, Monday 20th May 2019, Monday 16th September 2019 all at Marshlands at 2pm**

### TRAFFIC GROUP ACTION LOG

Action no.	Date of meet/ para ref	What is it	Who	Update/completion
1	17/9/18; /3a	Seaton road defects	Steve	Approved. Funding this financial year.
2	17/9/18; /3b	Underfleet bus stop water pooling	Steve	
3	17/9/18; /3c	Fore St paved area repair	Steve	
4	17/9/18; / 3d	Seaton Down Rd speed limit	Martin	
5	17/9/18; / 3f	Pedestrian crossing East of Observer way	Martin	
6	17/9/18; / 3g	Dropped kerb, Cross St/Fore St	Martin	Awaiting HATOC decision
7	17/9/18; / 3i	Rowan developments damage to infrastructure	Martin	
8	17/9/18; / 3k	Beer Rd -bottom end- abuse of loading bay	Steve	
9	17/9/18; / 3l	Underfleet Traffic lights - audible signal failure	Steve	
10	17/9/18; / 3n	Pot holes Coly Rd	Steve	
11	17/9/18 / 4b(i)	Pedestrian area Fore/Queen St.	Peter	
12	17/9/18 / 4b(ii)	Manor road traffic lights	Steve	
13	17/9/18 / 4b(iv)	Pedestrian crossing Beer Rd./Queen St.	Peter	
14	17/9/18 / 6a	Gullies near Elverway Farm	Steve	
15	17/9/18 /6b	Verge problems	Steve	
16	17/9/18 /6c	Bridge/culvert	Steve	
17	17/9/18 /7a	Drain Queen St	Steve	
18	17/9/18 /7b	Potholes Seafield Rd	Steve	
19	17/9/18 /7c	Pavement Coop/Abbots	Steve	

**COUNCIL**

**Reports from Council Representatives on Outside Bodies**

**Report for Seaton Town Council meeting on 5 November**

**Produced by Jack Rowland on 25 October**



**Seaton Area Health Matters**

**Steering Group**

The steering group meets monthly at the moment and from the membership 2 working parties have been working on the following:

- Identifying needs as part of a proposal for a health and wellbeing hub to serve the Axe Valley population. A meeting is being held on 5 November with Prof Em Wilkinson-Brice and Adel Jones of the RDE Trust.
- Identifying all the local voluntary groups that have a link with health and wellbeing and to identify service gaps. Permission is being sought from responders to include their contact details on the Seaton Area Health Matters website.

**Website**

The website is nearing completion and a press release will be issued when live to be followed by information on local social media sites and placing posters in strategic positions around the area.

**Seaton Hospital – Asset of Community Value request**

As Councillors are aware Seaton Town Council made a request to EDDC earlier this year to register the hospital as an asset of community value. EDDC decided not to list the hospital.

I took the opportunity to ask a written question at the EDDC Full Council meeting on 24 October. My question is reproduced below together with the written reply.

**My question**

*EDDC has recently decided not to list Seaton Community Hospital as an asset of community value citing that it does not meet the definition of "social wellbeing". EDDC has now declined requests from 3 community hospitals in the district giving the same reason each time. Please explain why other district councils in Devon have agreed to list community hospitals as assets of community value e.g. Tyrell Community Hospital*

*in Ilfracombe, Moretonhampstead Community Hospital, Bovey Tracey Community Hospital and Teignmouth Community Hospital.*

*Why is EDDC interpreting the definition differently to neighbouring district councils on this important issue where our community hospitals may be under threat of being fully closed and sold in the future by NHS Property Services?*

### **EDDC answer**

*The main use of the property is the 'care element' which may be considered as furthering the social wellbeing or social interest of the community, however, this does not come within the scope of the Localism Act.*

*A plain English guide to the Localism Act, states:*

*"Every town, village or neighbourhood is home to buildings or amenities that play a vital role in local life. They might include community centres, libraries, swimming pools, village shops, markets or pubs. Local life would not be the same without them, and if they are closed or sold into private use, it can be a real loss to the community."*

*In this case the nominated asset does not fall into the category of a Community Asset under s88 of the Localism Act and therefore should not be listed.*

*The Council believes that this interpretation of the law is correct as there is no evidence to suggest that community hospitals were in the mind of the legislator when the law was enacted. This is reinforced by the definition of 'social interests' in Section 88(6) of the Localism Act 2011 which states that it is, in particular, cultural, recreational or sporting interests. In addition there certainly appears to be no reference to community hospitals for example on any relevant websites. Had it been the intent of the legislator to include health care then one would have expected it to be listed in the relevant definition. It has also been confirmed that religious observance in a building does not fall within 'social well-being' and our view is that this is analogous to circumstances surrounding health care provision.*

*In the Case of North Devon Council they have helpfully published their reasoning for deciding that Ilfracombe hospital was an appropriate site to be registered under the community right to bid: <https://www.northdevon.gov.uk/media/378607/decision-notice-tyrrel-hospital.pdf>*

*In particular, considerable emphasis is put on the fact that Ilfracombe is an area of high deprivation and low car ownership in a rural locality. This justification has been used to justify a departure from the original legislative intention.*

*Teignbridge Council have not published any of their decisions but looking at the location of the relevant properties it would appear that the assets are similarly located in areas which experience the worst levels of deprivation in Devon: <http://www.devonhealthandwellbeing.org.uk/jsna/overview/archive/socio-economic-deprivation/indices-of-deprivation-2015/>*

*The same cannot be said to be the case in either Axminster, Honiton, Ottery St Mary or Seaton. In the circumstances therefore there is no justification for departing from the correct legal interpretation and any consequential risks'.*

**COUNCIL**

**Town Clerk Report including update on actions arising**

**Correspondence and Communication**

In terms of correspondence and communication for the month of October, the key areas for Council to be aware of are:

<b>Comment/Complaint/feedback</b>	<b>Action/Response</b>
Query from a member of the public about what can the Council get some of the shop fronts in the town centre looking better	Signposted to EDDC but also clarified that the responsibility for the condition of shop fronts rests with the landlord and/or tenant
Complaint re potholes in Beer Road which damaged the complainant's car	Signposted to DCC Highways for information on claiming for damage to car and also details on when the potholes will be repaired
<p>Member of the public commenting on the Searchlight Emplacement:                      'I do not know who owns the searchlight emplacement but expect it is council owned. Please could you forward this email to the appropriate body.                      We consider it completely wrong to sell for commercial purposes what should be seen as a historical asset to the town of Seaton. This small building has been well looked after and viewed with interest by many visitors. The local Royal Observer Corp won best kept observer post a number of times and a plaque to that effect can be seen at Seaton Museum.                      It is very short sighted to sell such a valuable asset to our town and the sale should not go ahead without consultation with the people of Seaton'.</p>	The searchlight emplacement is on the agenda for discussion
Comments from a few traders re the Christmas Loyalty Scheme Card – querying that they hadn't been asked to take part	The Events Officer had visited as many businesses in the town as she could (subject to businesses being open). Upon receipt of this feedback the Events Officer liaised with the businesses and then went and visited them at a time that was convenient to the business.

	The Events Officer will be going around to visit businesses on 1/11/18 to follow up with businesses as to how it is going
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## **Update on Actions Arising**

### **Devon Air Ambulance Landing Strip**

The works were completed in the week commencing 10<sup>th</sup> September.

### **Seaton Down Hill**

The Town Clerk has written to the Chief Constable following the last meeting of Council asking for speed enforcement sessions to take place along Seaton Down Hill at the current time and after the speed limit changes. No response received from the Chief Constable yet – a reminder has been sent

### **Speed limit on A3052 and Seaton Down Hill**

The Town Clerk has written to the Chairman of the Highways and Traffic Orders Committee asking him to include the amendment of the speed limit to 40mph on Seaton Down Hill and the stretch of the A3052 in the approach to the Seaton junction to be on the HATOC agenda for the November meeting. No response received from the Chairman of the Committee yet – a reminder has been sent

### **Pedestrian Crossing on Harbour Road**

The Town Clerk has written to Devon County Council to urge them to locate a pedestrian crossing to the east of the junction of Harbour Road and Royal Observer Way before there is an accident due to the increasing footfall. A request has been made that this be added to the 2019/20 budget as a future project. No response received from the Devon County Council yet – a reminder has been sent

### **Assets of Community Value**

EDDC have now confirmed that:

- They have listed Trevelyan Building as an Asset of Community Value
- They have not listed Seaton Hospital as an Asset of Community Value with the reasons being
  - The facility is clearly a valuable resource to many and does serve the wider community with health care provision, but it does not serve the social wellbeing aspect which relates to the interaction and relationships with others within a community.
  - There is no statutory definition of “social wellbeing”. However, the Plain English Guide to the Act cites buildings or amenities that play a vital role on community life and lists as examples community centres, libraries, swimming pools, village shops, markets or pubs. The list does not include health care facilities.

## **Information for Councillors**

A reminder for Councillors - the Beacon of Light commemorations will take place on Sunday November 11<sup>th</sup> at 6.30pm

**COUNCIL**

**Motion 1 - Additional information for Seaton Town Council meeting on 5 November in relation to a motion to support Seaton Area Health Matters  
Produced by Jack Rowland on 26 October**



**Seaton Area Health Matters**

Seaton Area Health Matters (SAHM) is seeking support from Seaton Town Council to operate a help line telephone number.

SAHM came into being this year as a result of discussions surrounding the future health and care provision in the area and act as a representative group in discussions with the RDE Trust and NEW CCG.

A Terms of Reference has been agreed (available to see if required) and a Steering Group has been set up that I chair at the moment.

SAHM has received a grant from Devon County Council of £5890 with conditions that relate to dealing with enquiries from residents in the Seaton area asking for advice re voluntary groups in the locality that may be able to help.

We are about to launch a website that will also contain a link to the voluntary groups in the area that give us permission to show their contact details on the website. However, for people who do not have internet access we want to establish a dedicated telephone number. SAHM is not a registered charity or company and is not in a position to provide this service directly.

The proposal is that a telephone line and equipment would be installed in the reception area of Seaton Town Council with the installation, equipment and running costs fully met by SAHM. In addition for each call received (or call back in the event of returning a call left on the answerphone) a fee of 50p will be paid by SAHM. Calls will be answered as "Good morning/afternoon, Seaton Area Health Matters, how can I help?". The recipient of the call is not expected to give problem solving advice to the caller, but to route the person to the voluntary group that may be appropriate or to say that no voluntary group exists. If the caller is only asking for more information about SAHM they should be directed to the website or by giving out my mobile number as appropriate.

SAHM will provide the information of the relevant voluntary groups in the area and also design the spreadsheet to log the calls (no personal details of the caller will be involved). At the end of the first month of operation a review will take place to see if the service is working as envisaged and whether any changes are needed.



**COUNCIL**

**Motion 3 – Seaton Searchlight Emplacement**

Decision by EDDC to auction the Searchlight Emplacement on the West Walk

1) The searchlight emplacement on the town's West Walk (the Look Out) was an important coastal defence during WW2 because in 1940 a German attack was highly anticipated and Seaton, with its broad beach area, was deemed at high risk of invasion.

2) Over the years there have been a number of initiatives to mark the town's role in WW2 which the Town Council has supported, for example the information board at the top of Seaton Down Hill; the naming of Royal Observer Way to acknowledge the important work of the Royal Observer Corps; the plaque in Windsor Gardens in memory of the American troops stationed here ahead of Operation Overlord and the D-Day invasion of Normandy; and in 2016 the interpretation board on the wall in front of the searchlight emplacement and the Blue Plaque alongside which was the result of much work, time and money by the Seaton Development Trust and individuals who were committed to retaining and marking this historic site for the town.

3) During late 2014 the Town Council was given the option to purchase or rent the "Look Out" and this was discussed at the F & G P committee in January 2015. As a result, the proposal was passed to full Council for further discussion. However the decision was taken at that time not to pursue this as there was concern about the stability of the cliff behind the structure and the Town Council did not want to take on what was seen as a possible liability.

4) Between 2014 and now there does not appear to have been any further communication from EDDC about the disposal of this site; we have not been formally notified of their decision to auction it nor have we been given the option to consider seeking transfer of the site to us as a community asset.

5) We have since learnt that EDDC were not aware of the interpretation board or Blue Plaque when making their decision to auction the site. Having now been made aware, they are suggesting that the board and plaque could be relocated to the wall below the structure. However, the auction does not preclude demolition and there would therefore be no certainty that these plaques would remain.

The main concern, though, is that if the Look Out goes out of Council (EDDC or STC) ownership, this site which is of historical importance to the town is likely to be lost.

**COUNCIL  
Motion 4**

AGENDA ITEM: To consider how the town council moves forward in a professional and productive manner regarding recent behaviours and social media issues.

BACKGROUND Despite discussing and agreeing policies, procedures to ensure we are a productive and positive council we are now in a situation where we are the complete opposite. There have been various incidents at committee meetings and on social media that should never have taken place. Much of this could be considered bullying behaviour and it needs to stop NOW!

We need to discuss all aspects of this and agree a way forward. I propose we consider, yet again, our social media policy with special regard to the following issues:

- using Seaton Town Council Facebook page to respond to issues,
- not using personal accounts on twitter or Facebook to respond to issues,
- not including Cllr or any other titles in Facebook pages - as they are personal ones.
- consider control of Seaton Facebook groups and Twitter groups. Develop good relationships with the admins of these and agree that it is not appropriate for councillors to be admins.

Cllr Dawn Squire

**COUNCIL**  
**Update on Council Priorities**

At the Council meeting on 14<sup>th</sup> May 2018, the Council **RESOLVED** to approve Council's priorities for the 2018/19 Municipal Year as:

1. Marketing and Promoting Marshlands
2. Improving the appearance and vitality of the town centre
3. Seafront enhancement scheme
4. Improving communication
5. Neighbourhood Plan
6. Emergency Plan

The action plan attached outlines the progress against each of these priorities.

In terms of the Neighbourhood Plan, Cllrs Read and Ledger recently attended a course on Neighbourhood Planning and have the following comments:

'What we learned was that the preparation involved a lot of work although there are consultant firms available to assist, or even undertake the preparation in its entirety. Grants are available though they would not cover the preparation cost.

There are many community benefits in having a Neighbourhood Plan but there are financial implications.

If the preparation of the Plan were to be subcontracted out to a consultant firm in its entirety the cost would be in the region of £20,000-£25,000. In addition, a Designated Neighbourhood Forum of at least 21 persons living in the local community would have to be established. These persons would be required to spend a considerable amount of time assisting the consultants.

There is a 'half-way house' where the consultant provides assistance to the Forum, but the actual preparation and writing of the documentation lies with the Forum. It is estimated the consultant's fees for this option would be in the region of £12,000.

The grant available to assist with this expenditure is in the region of £7,000. In addition, those councils who have prepared a Neighbourhood Plan will receive a greater percentage of the Community Infrastructure Levy (25% as opposed to 15% for those councils who do not have a Neighbourhood Plan).

It would take a lot of planning applications to make up the financial shortfall in the preparation of such a plan, although this does not take into account the community benefits of having such a plan in place'.

**COUNCIL  
Committee Membership**

Cllr Beer has confirmed that he has resigned from all Committees but will remain as a Councillor and the Deputy Mayor.

Therefore, as the terms of reference for the Personnel Committee membership set out:

Six members of the Council (including the Chairman or Vice Chairman of the Council)

That Cllr Burrows now becomes a member of the Personnel Committee in his capacity as Chairman of the Council

**COUNCIL  
External Funding**

Please see links below for information on the relevant sources of funding:

Parishes Together Funding

[www.eastdevon.gov.uk/grants-and-funding/communities-together-fund](http://www.eastdevon.gov.uk/grants-and-funding/communities-together-fund)

DCC Locality Funding

<https://new.devon.gov.uk/democracy/guide/a-guide-to-locality-budgets>

Investing in Devon

<https://new.devon.gov.uk/democracy/councillors-nav/investing-in-devon-local-project-fund/>

Following on from the previous Council meeting, a proposal is being investigated in terms of Cllr Squire's Hoppabus proposal

Cllr Burrows has added a motion to the agenda regarding a project with the Seaton Majorettes

Axmouth Parish Council have asked the Council to consider a bid to the Parishes Together fund for the following project:

Axmouth Parish Council has suggested that we could work with them and apply for funding to the Communities Together Fund to produce walking leaflets within Seaton, Axmouth and surrounding areas which could include information of the area and highlight points of interest.

The Seaton Visitor Centre Trust has also been considering creating a series of walks that would encourage people to explore the discovery points from Seaton Jurassic,

one of which is in Axmouth parish; to promote the Seaton and Axmouth section of South West Coast Path; and produce a new leaflet on the Undercliffs walk starting in Seaton.

As background for this proposal:

- Information on local walks is high on the list of enquiries at Seaton Jurassic.
- the updated Heritage Trail Around Seaton which was a joint initiative by Seaton Town Council, Seaton Jurassic and Seaton Wetlands, has been very well received with over 1,000 copies already distributed.
- We know that B & Bs report that many of their guests are walkers, attracted here for the local natural environment and the South West Coast Path.
- Local walks encourage visitors to remain in the local area

If this proposal is supported, it is suggested that the application is submitted by Seaton Town Council, Axmouth Parish Council and SVCT; that these maps/leaflets should follow a similar brand to the Heritage Trail leaflet; and that the application should include the cost of signage where appropriate.

Cllr Heather Sanham

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**Agenda Item: 16**

**COUNCIL**  
**Baker Estates Proposal**

Following a recent proposal from Baker Estates and subsequent meeting of allotment holders it is now for the council to agree the next step.

In summary: Baker Estates, who are building 22 houses next to the allotments have asked to place two office units on the site (no access required as they will be accessed from their side), they have offered £5000 to the allotments for this. The majority of allotments holders were in favour of this but felt an initial offer of £5000 should be increased and that payment should be made at the beginning of the agreement. With penalty clause if the time exceed a year. This also included some minor work to the allotments, some to improve drainage away from their site and to do with the improving part of the car park and providing a notice board.

If the council are in favour of following the allotment holder wishes then I propose that the Council delegates the Town Clerk in conjunction with myself to negotiate with Baker estates to a conclusion

Cllr Dawn Squire

**COUNCIL  
Allotments Report**

**Report from Seaton Allotments - 2018**

As running the Allotment site is one of the only statutory duties the council has and there appears to be a complete lack of interest amongst councillors I have produced this report to give some basic information so that the current apathy changes.

**The good:-**

we have two meetings a year and usually have around 30 allotment holders attend. Meetings are friendly and informal and usually last for an hour. Everyone has an opportunity to speak. We review the following documentation annually, procedure, risk assessment and rules which are used to guide the work of the allotments –all of which are attached.

Allotments take a lot of time (My “volunteering hours for the allotments is never less than 80 hours). We have some dedicated volunteers who help when required. We review all plots regularly throughout the year, we then follow up with issues, evictions etc. We have successfully worked on the drainage of the site with Terry & Jason Flay which has made an enormous difference to the site and neighbouring properties. We have had numerous meetings onsite with current and new allotment holders, contractors, Western Power and Baker Estates.

**The bad:-**

Allotment meetings have not worked as committee meetings for the last 2 years, due to a lack of interest by the council as a whole and not being advertised as official meetings.

Communication through the council, despite resolutions is still not working. This results in invoices not being chased or evictions not happening as they should if payment is not made. (Allotment holders complained about the invoicing system and chasing.)

Seaton Town Council website used to have an informative page on allotments, this appears to have been replaced

The water needs to be turned on and off at the appropriate times. The billing of such needs to be pro rata according to the size of each plot and not changed.

**The future:-**

Following a visit from Exeter University who completed a survey re measuring all the plots - We now need to review the charges for each plot and renumber them so it makes more sense going forward.

We are still working with Western Power who have some work remaining to finish off for the housing development

We need to negotiate with Baker Estates and take appropriate actions as a result – see proposal on agenda

We have a meeting to be planned for February and it would be great to see more than one councillor in attendance.

Allotments requires a lot of work and it will need someone to steer it going forward.

Hester has taken on much more responsibility this year, and is now working with me on the inspections, and she is allocating pitches and dealing with all paperwork relating to evictions. Michelle was instrumental in getting Exeter Uni to visit the site to re measure plots.

There is no recommendation from this report as it should be obvious from having read this report – as to what is required.

Cllr Dawn Squire