



To: All Members of the Finance & General Purposes Committee

Finance & General Purposes Committee Meeting Monday 16th October 2017

Councillors: K. Beer, P Burrows, C Chadwick, M. Pigott, S. Read, J. Rowland, H. Sanham, D. Squire

10th October 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** on Monday 16th October at 7.30pm or immediately following the Planning Committee Meeting, whichever is sooner, at Marshlands, Harbour Road, Seaton.

Amy Tregellas

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

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|-----------------------|---|
| 17/F&GP/01 | Apologies for Absence. |
| 17/F&GP/02 | Declaration of Interest.
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting. |
| 17/F&GP/03 | Minutes of the previous meeting.
To approve the minutes of the meeting held on Monday 18 th September 2017. |
| 17/F&GP/04 | Public question time.
To allow questions or reports from members of the public. |

- 17/F&GP/05** **Payments and Receipts and SAGE report**
To approve payments and receipts and SAGE report for the 2017/18 financial year
- 17/F&GP/06** **Petty Cash expenditure.**
To approve the petty cash reconciliation to date
- 17/F&GP/07** **Budget to date**
To consider the budget to date for the 2017/18 financial year
- 17/F&GP/08** **Bank Reconciliation**
To approve the bank reconciliation as at the 30/09/17
- 17/F&GP/09** **Risk Assessments**
To consider the risk assessment (pages 51 to 79)
- 17/F&GP/10** **5 Year Budget**
To consider the draft budget for the period of 2018/19 to 22/23
- 17/F&GP/11** **Internal Audit Progress Report**
To consider the progress update report on the actions arising from the Internal Audit report
- 17/F&GP/12** **External Auditors Report**
To consider the External Auditors report from Grant Thornton.
- 17/F&GP/13** **Future External Audit Provision**
To receive a verbal update on the future external audit provision
- 17/F&GP/14** **Confidential Items**
The Chairman move that in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussion of items 15 and 16 on this agenda as there is likely to be disclosure of information which could be commercially sensitive.
- 17/F&GP/15** **Finance System**
To consider whether changing to a different finance system would be beneficial for the Council
- 17/F&GP/16** **Energy Provision for Marshlands**
To receive an update on the energy bills for Marshlands and to decide whether to enter into a fixed term deal with the supplier
- 17/F&GP/17** **Update on Actions arising from previous meetings:**
- a) Benchmarking Exercise re photocopier**

- b) PAT Testing**
- c) Air Ambulance Night Time Landing Strip**
- d) Annual fire risk assessment**
- e) DALC training for chairman and chairs of committees**
- f) Water bill for the Pavilion**
- g) Information on the Council website re reporting problems relating to grass cutting or vandalism**
- h) Review of Council's computer systems**
- i) Previous maintenance of Labyrinth**
- j) Footpaths & footpath wardens**
- k) Play area inspections**