



Finance & General Purposes Committee Meeting Monday 16th July 2018

Councillors: K Beer, P Burrows, M Hartnell, S Read, J Rowland, H Sanham, D Squire

10th July 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** on Monday 16th July 2018 at 7.30pm, or immediately following the meeting of the Planning Committee, whichever is the earliest, at Marshlands, Harbour Road, Seaton.

Amy Tregellas

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

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| 18/F&GP/01 | Apologies for Absence. |
| 18/F&GP/02 | Declaration of Interest.
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting. |
| 18/F&GP/03 | Minutes of the previous meeting.
To approve the minutes of the Finance and General Purposes Meeting held on Monday 18 th June 2018. |
| 18/F&GP/04 | Public question time.
To allow questions or reports from members of the public. |
| 18/F&GP/05 | Payments and Receipts
To approve payments and receipts for the 2018/19 financial year |

- 18/F&GP/06** **Petty Cash expenditure.**
To approve the petty cash reconciliation as at 10/07/18
- 18/F&GP/07** **Budget to date**
To consider the budget to date for the 2018/19 financial year
- 18/F&GP/08** **Bank Reconciliation**
To approve the bank reconciliation as at the 30/06/18
- 18/F&GP/09** **Risk Assessment**
To consider the Council's risk assessment
- 18/F&GP/10** **Cyber Security Checklist**
To review the completed Cyber Security checklist
- 18/F&GP/11** **Marshlands**
To receive an update report on matters relating to the Marshlands Centre
- 18/F&GP/12** **Update on Actions arising from previous meetings**
To review the paper setting out progress report on actions arising