



Finance & General Purposes Committee Meeting Monday 13th August 2018

Councillors: K Beer, P Burrows, M Hartnell, D Ledger, S Read, J Rowland, H Sanham, D Squire

7th August 2018

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee** on Monday 13th August 2018 at 7.30pm, or immediately following the meeting of the Planning Committee, whichever is the earliest, at Marshlands, Harbour Road, Seaton.

Amy Tregellas

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

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| 18/F&GP/01 | Apologies for Absence. |
| 18/F&GP/02 | Declaration of Interest.
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting. |
| 18/F&GP/03 | Minutes of the previous meeting.
To approve the minutes of the Finance and General Purposes Meeting held on Monday 16 th July 2018. (on website) |
| 18/F&GP/04 | Public question time.
To allow questions or reports from members of the public. |
| 18/F&GP/05 | Payments and Receipts
To approve payments and receipts for the 2018/19 financial year |
| 18/F&GP/06 | Petty Cash expenditure. |

To approve the petty cash reconciliation as at 07/08/18

18/F&GP/07

Budget to date

To consider the budget to date for the 2018/19 financial year

18/F&GP/08

Bank Reconciliation

To approve the bank reconciliation as at the 31/07/18

18/F&GP/09

Finance System Reports

To discuss the various report options with the new Finance System

18/F&GP/10

Motion for debate

Cllr Sanham: That a proposal is made to East Devon District Council for their support of the Town Council's plans to upgrade the town's street furniture by requesting they make provision in their next budget to paint all street lamps in their ownership.

18/F&GP/11

Risk Assessment

To consider the Council's risk assessment

18/F&GP/12

Cyber Security

To review the updated Cyber Security Checklist

18/F&GP/13

Update on Actions arising from previous meetings

To review the paper setting out progress report on actions arising

18/F&GP/14

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(c) press and public will be excluded from the meeting during the discussions of items 15 to 20 on this agenda as there is likely to be a disclosure of commercially sensitive information

18/F&GP/15

Payment from East Devon District Council (EDDC)

To discuss the recommendation from the Personnel Committee that the Committee considers proposals for the £7,500 received from EDDC for the Town Maintenance Officer

18/F&GP/16

Marshlands

To receive an update on matters relating to the Marshlands Centre

18/F&GP/17

Energy Quotations

18/F&GP/18

EPC Quotations

18/F&GP/19

Fire Door Quotations

18/F&GP/20

Window Cleaning Quotations