



## Minutes of the Finance & General Purposes Committee Meeting on Monday 26<sup>th</sup> June 2017

### Present

**Councillors:** H. Sanham, K. Beer, P Burrows, C Chadwick, M. Pigott, J. Rowland and D. Squire

**In attendance:** Town Clerk

### **22. Apologies for Absence**

No apologies

### **23. Declaration of Interest**

Councillor Burrows declared a Personal Interest as an East Devon District Council (EDDC) Councillor.

Councillor Beer declared a Personal Interest in respect of minute 30 as the Town Crier is known to him.

### **24. Minutes of the previous meeting**

The Committee **RESOLVED** to approve the minutes of the meetings on Monday 3<sup>rd</sup> April and Wednesday 31<sup>st</sup> May 2017.

(Moved Cllr Burrows; seconded Cllr Beer)

### **25. Public question time.**

There were no members of the public present.

### **26. Payments and Receipts and SAGE report**

Following discussion, the Committee **RESOLVED** to approve the payments to date for the 2017/18 financial year.

(moved Cllr Sanham; seconded Cllr Chadwick)

Following discussion, the Committee **RESOLVED** to approve the receipts to date for the 2017/18 financial year.

(moved Cllr Beer; seconded Cllr Squire)

Following discussion, the Committee **RESOLVED** to approve the SAGE report.

(moved Cllr Burrows; seconded Cllr Rowland)

### **27. Petty Cash expenditure.**

The Committee **RESOLVED** to approve the petty cash reconciliation as at the end of May 2017

(moved Cllr Beer; seconded Cllr Burrows)

## **28. Budget to date**

The Committee reviewed the budget to date for the 2017/18 financial year.

Discussion took place regarding:

- The income for Marshlands
- Sponsorship for Seaton in Bloom
- Provision of a mobile telephone for the Town Maintenance Person and that this would be coded to 2035 in future.
- The need to look into the water bill for the Pavilion

The Committee **RESOLVED** to set up a separate budget code for Seaton in Bloom sponsorship

(Moved Cllr Rowland; seconded Cllr Chadwick)

The Committee **RESOLVED** to recommend to the Communities and Open Spaces Committee that they review and agree the sponsorship amounts for Seaton in Bloom.

(Moved Cllr Rowland; seconded Cllr Chadwick)

The Committee **RESOLVED** to approve the budget to date for the 2017/18 financial year.

(moved Cllr Rowland; seconded Cllr Chadwick)

## **29. Bank Reconciliation**

The Committee **RESOLVED** to approve the bank reconciliation as at the 31/05/17

(moved Cllr Squire; seconded Cllr Beer)

## **30. Benchmarking Report**

The Town Clerk introduced Councillors to the benchmarking report comparing what a number of Councils pay to their Town Crier.

Following discussion the Committee **RESOLVED** to:

- a) approve the sum of £500 per annum for the Town Crier; and
- b) recommend to the Communities and Open Spaces Committee that they look in more detail as to the process for the number of events that the Town Crier should attend and how we communicate with him.

(Moved Cllr Sanham; seconded Cllr Beer)

(Cllr Beer declared a Personal Interest as the Town Crier is known to him)

## **31. Update on Actions arising from previous meetings (for information)**

- a) Energy Bills for Marshlands – The Committee noted the update from the Town Clerk regarding the bills for Marshlands

- b) Highways Community Enhancement Fund – The Committee asked the Town Clerk to liaise with the new Neighbourhood Officer re painting of finger posts and lampposts in Fore Street, Cross Street and Queen Street and whether this would be eligible for the fund. Also, the Town Clerk to ask the Neighbourhood Officer to provide a list of what Devon County Council are responsible for in Seaton.
- c) Grounds Maintenance Contract – The Town Clerk updated that Committee that the spend on Grounds Maintenance is exactly on budget in this financial year.
- d) Vehicle Insurance – The Town Clerk provided the Committee with details of the cost of renewing the Vehicle Insurance and also the cost using an alternative supplier. The Committee **RESOLVED** to renew the insurance with the current provider  
(Moved Cllr Sanham; seconded Cllr Chadwick)

**The meeting closed at 9.00pm**

**Chairman**

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**Date**

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