



## Minutes of the Council Meeting of Seaton Town Council On Monday 5<sup>th</sup> February 2018

### **Present**

**In the chair:** Cllr J Rowland

**Councillors:** K Beer, P Burrows, M Hartnell, S Read, K Rye, H Sanham, M Shaw, D Squire and R Webster.

**Officers:** Town Clerk

**Public:** 3 members of the public present

### **182. Apologies for absence**

Apologies were received and accepted from Cllr Pigott.

Cllr C Chadwick was absent

### **183. Declarations of Interest**

Cllr Shaw declared a personal interest as a Councillor with Devon County Council (DCC)

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC).

Cllr Beer declared a personal interest for item 11 as the Town Crier is a personal friend

Cllr Hartnell declared a Personal Interest for item 13 as a local business owner

Cllr Webster declared a Personal Interest for item 13 as a local business owner

### **184. Minutes**

The Council **RESOLVED** to agree the minutes of the meeting on Tuesday 2<sup>nd</sup> January 2018 and the minutes of the special meeting on Monday 15<sup>th</sup> January 2018

(moved Cllr Beer; seconded Cllr Shaw)

### **185. Chairman's Report**

The Council **RESOLVED** to note the Chairman's report.

(moved Cllr Shaw; seconded Cllr Beer)

### **186. Public Question Time**

There were no questions from the members of the public present.

### **187. Police Report**

Sgt Andy Squires attended on behalf of the Police and updated the Council on the following:

The crime figures for January 2018

PC Spears being absent for a further period of time and would likely return on light duties. Sgt Squires confirmed that cover was being provided from Sidmouth until PC Spears is back to active duty

The one stop shop Crime and Safety Roadshow taking place on Saturday 10<sup>th</sup> February at the Marshlands Centre

The setting up of a Whatsapp group for shops and traders in Seaton so that they can exchange information

Cllr Hartnell joined the meeting at 7.05pm.

### **188. County Councillor Report**

Cllr Rowland passed on his thanks to Cllr Shaw for his detailed questioning of the Scrutiny Committee at the Health and Adult Care Scrutiny Committee at Devon County Council

The Council **RESOLVED** to note the County Councillors report.  
(moved Cllr Rowland; seconded Cllr Beer)

### **189. District Councillor's Reports**

The Council **RESOLVED** to note the District Councillor report from Cllr Burrows  
(moved Cllr Rowland; seconded Cllr Beer)

### **190. Reports from Council representatives on Outside Bodies**

There were no updates from representatives on outside bodies

### **191. Town Clerk Report**

Discussion took place around:

- The queries that had been raised by the Seaton and District Visually Impaired Club when the Town Clerk attended
- Whether One Voice would be producing monthly update reports
- Parishes Together Applications

The Council noted the report from the Town Clerk  
(Moved Cllr Rowland; seconded Cllr Beer)

### **192. Town Crier**

Cllr Rowland formally thanked David Craner for his service as the Town Crier and confirmed that a card and gift were being sent to Mr Craner.

### **193. Seaton Town Centre**

The Council considered the response from Devon County Council that it was feasible to open up Fore Street and Queen Street to traffic but that a sum of £5,000 would be needed to amend the Traffic Regulatory Order.

Discussion took place around:

- Doing a wider public consultation as previously discussed
- Having no budget in the 2019/20 financial year to cover the cost of consultation or the Traffic Regulatory Order
- Whether this was a priority for the Council

- The need for consultation to be done with the people who live and work in Queen Street, Fore Street and Marine Place before doing the wider consultation
- The need to have an appropriate budget to do a thorough consultation

Cllr Sanham proposed that the Council now do a wider public consultation on this matter and hold consultation sessions.

(Seconded Cllr Beer)

Cllr Hartnell wished to amend the proposal of Cllr Sanham and proposed an amendment to be added to the end of the motion, 'that the Council doesn't visit the consultation until 2019/20 and sets a budget accordingly for consultation'.

(seconded Cllr Shaw)

Cllr Rowland took Cllr Hartnell's amendment first. The Council **RESOLVED** that the Council doesn't visit the consultation until 2019/20 and sets a budget accordingly for consultation.

The Council **RESOLVED** to do a wider public consultation on the matter and hold consultation sessions and that the council doesn't visit the consultation until 2019/20 and sets a budget accordingly for consultation.

#### **194. Seaton – East Devon's Refill Town**

Discussion took places around:

- Seaton Jurassic are doing this already
- How to get businesses involved
- To ask One Voice to promote this
- The office producing a one page guide together to circulate to the local businesses

The Council **RESOLVED** to ask officers to put together a brief guide and to circulate this information to businesses with the purpose of asking them to sign up to the scheme, and to promote through One Voice.

(moved Cllr Shaw; seconded Cllr Webster)

Cllr Hartnell declared a Personal Interest as a local business owner

Cllr Webster declared a Personal Interest as a local business owner

#### **195. Assets of Community Value**

The Council **RESOLVED** to ask East Devon District Council to register Seaton Hospital and the Trevelyan Building (Children's Centre) as Assets of Community Value.

(moved Cllr Rowland; seconded Cllr Shaw)

#### **196. Seaton Regeneration Forum**

Cllr Hartnell gave Council an update on the Seaton Regeneration Forum, including the make up of the new group and how it will operate in the future.

The Council **RESOLVED** that:

1. The Seaton Regeneration Forum be added to the list of outside bodies with two Councillors as representatives

2. Councillors Rowland and Sanham are the Council's representatives until the end of the Municipal Year
3. Agendas and Notes from the Forum to be included on the Seaton Town Council website

(moved Cllr Rowland; seconded Cllr Hartnell)

### **197. The Lookout, West Walk**

Cllr Rowland spoke on the graffiti on the Lookout Building and the need to speak to East Devon District Council (EDDC) about the buildings future.

Discussion took place around:

- The repeat graffiti meaning that EDDC have to keep repainting the building
- The building not having any architectural value
- The building having a historic value
- Could the building be an opportunity for a business

The Council **RESOLVED** that Councillor Rowland would write a letter to East Devon District Council over the future of the Lookout.

(moved Cllr Rowland; seconded Cllr Beer)

### **198. Health Matters meeting**

Cllr Rowland updated the Council that he and Cllr Shaw had met with Action East Devon to arrange a Health Matters meeting similar to one held recently in Honiton to which voluntary groups and statutory providers attended. The meeting will take place on either the 9<sup>th</sup> or 23<sup>rd</sup> March 2018 at the Town Hall in Seaton. Once confirmation regarding the date has been received from the key speakers invitations will be sent out to voluntary groups and statutory providers. Councillors would be very welcome to attend.

Cllr Shaw confirmed that the Royal Devon and Exeter (RD&E) Hospital and Clinical Commissioning Group (CCG) want locally placed partnerships to be involved with shaping the health needs of the local area. This will be a more positive way of engaging with the CCG in our area.

### **199. Town Meeting 2018**

The Council **RESOLVED** that the annual Town Meeting take place on Thursday 19<sup>th</sup> April 2018 at 7.00pm

(moved Cllr Rowland; seconded Cllr Beer)

### **200. Committee Structure**

The Council **RESOLVED** that from the start of the new Municipal year that the Estates Committee become part of the Finance and General Purposes Committee

(moved Cllr Rowland; seconded Cllr Squire)

### **201. Christmas Opening arrangements for 2018**

The Council **RESOLVED** that the Council offices close over the Christmas period from the close of business on Friday 21<sup>st</sup> December 2018 to Wednesday 2<sup>nd</sup> January 2019

(moved Cllr Hartnell; seconded Cllr Rowland)

**202. Update on actions from previous meetings**

The Council reviewed the update report on actions arising from the Town Clerk

**203. Confidential Items**

Cllr Rowland moved, and the Committee **RESOLVED** that in accordance with the Councils Standing orders the press and public be excluded from the meeting during the discussion of agenda item 23 as there was likely to be disclosure of confidential information as matters were being discussed that could identify individual(s).

**204. Event Officer Role**

The Council **RESOLVED** that Ms Juliette Williams be appointed to the position of Events Officer, subject to satisfactory references.

(moved Cllr Burrows; seconded Cllr Rowland)

The meeting ended at 8.55pm

**Chairman:** \_\_\_\_\_

**Dated:** \_\_\_\_\_