



To: All Members of the Town Council

**Meeting of Seaton Town Council
on Monday 5th February 2018 at 7.00pm**

30th January 2018

You are hereby summoned to attend the above meeting to be held at 7.00pm at Marshlands, Harbour Road, Seaton. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Amy Tregellas

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

The Deputy Chairman will say a prayer at the start of the meeting

- 17/COU/01 Apologies for absence**
To receive any apologies for absence
- 17/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda
- 17/COU/03 Minutes**
To agree the minutes of the Council Meeting held on Tuesday 2nd January 2018 and the Special Council Meeting held on Monday 15th January 2018.

- 17/COU/04 Chairman's Report**
- 17/COU/05 Public Question Time**
To allow any questions or reports from members of the public.
- 17/COU/06 Police Report**
- 17/COU/07 County Councillor Report**
- 17/COU/08 District Councillors' Reports**
- 17/COU/09 Reports from Council representatives on Outside Bodies**
- 17/COU/10 Town Clerk Report**
- 17/COU/11 Town Crier**
To formally thank the Town Crier following his resignation
- 17/COU/12 Seaton Town Centre**
To consider the response from Devon County Council in respect of opening up Fore Street and Queen Street to traffic
- 17/COU/13 Seaton – East Devon's Refill Town**
To consider the proposals for reducing plastic bottles and introducing refills
- 17/COU/14 Assets of Community Value**
To consider if Seaton Hospital should be classed as an Asset of Community Value with East Devon District Council
- 17/COU/15 Seaton Regeneration Board**
To receive an update on the Seaton Regeneration Board and to add it to the list of outside bodies attended by Councillors
- 17/COU/16 The Lookout, West Walk**
To discuss the future of the Lookout at West Walk and whether it is appropriate to have discussions with East Devon District Council
- 17/COU/17 Health Matters meeting**
To be given an update on the Health Matters meeting for Seaton
- 17/COU/18 Town Meeting 2018**
To agree a date for the Town Meeting 2018
- 17/COU/19 Committee Structure**
To consider the recommendation from the Personnel Committee that *'from the start of the new municipal year that the Estates Committee become part of the Finance and General Purposes Committee'*

17/COU/20 Christmas Opening arrangements for 2018

To consider the recommendation from the Personnel Committee that *'the Council offices close over the Christmas period from the close of business on Friday 21st December 2018 to Wednesday 2nd January 2019'*

17/COU/21 Update on actions arising

To consider the report of the Town Clerk on actions arising

17/COU/22 Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussions of item 23 on this agenda as there is likely to be disclosure of information as matters are being discussed which could identify an individual.

17/COU/23 Events Officer role

To consider the recommendation for appointment from the Interview panel from the Personnel Committee



Minutes of the Council Meeting of Seaton Town Council On Tuesday 2nd January 2018

Present

In the chair: Cllr J Rowland

Councillors: K Beer, P Burrows, M Hartnell, M Pigott, S Read, K Rye, H Sanham, M Shaw and D Squire.

Officers: Town Clerk

Public: 7 members of the public present

160. Apologies for absence

Apologies were received and accepted from Cllr Chadwick.
Cllr R Webster was absent

161. Declarations of Interest

Cllr Shaw declared a personal interest as a Councillor with Devon County Council (DCC)

Cllr Hartnell declared a personal interest as a Councillor with East Devon District Council (EDDC).

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC).

Cllr Rowland declared a Personal Interest for agenda item 11 and the application from Gentle Movers as he is friends with the applicant

Cllr Shaw declared a Personal Interest for agenda item 11 and the application from the Axe Valley Heritage Association as he is a trustee

Cllr Burrows declared a Personal Interest for agenda item 11 and the application from the Majorettes as his granddaughter is a Majorette and he helps out with the group

Cllr Burrows declared a Personal Interest for agenda item 11 and the application from the Axe Valley Heritage Association as he is a trustee (ordinary member)

162. Minutes

The Council **RESOLVED** to agree the minutes of the meeting on the 4th December 2017

(moved Cllr Rowland; seconded Cllr Beer)

163. Chairman's Report

The Council **RESOLVED** to note the Chairman's report.

(moved Cllr Shaw; seconded Cllr Beer)

164. Public Question Time

Mr Wainwright spoke on agenda item 13, pedestrian crossing in Harbour Road and confirmed that he was speaking on behalf of the residents of Harbour Road. Mr Wainwright referred to the letter that he had sent and said that there are issues with

traffic volume on Harbour Road, especially around the junction with Royal Observer Way with queues of traffic getting in and out of the junction. The best position for a pedestrian crossing would be opposite the Premier Inn. It needs to be properly surveyed by Highways and traffic lights would be the best option. This needs to be double checked to make sure that the location of the crossing is correct'.

Mr Lawler also spoke on agenda item 13 and said 'the speed on Harbour Road is getting worse and there is going to be a problem before long'.

The Council **RESOLVED** to bring item 13 on the agenda forward so that it is considered before agenda item 6.

(moved Cllr Shaw; seconded Cllr Burrows)

165. Pedestrian Crossing in Harbour Road

Cllr Shaw spoke on this item as he had asked for it to go on the agenda as per Mr Wainwright's letter and felt that a proposal going to Devon County Council (DCC) carried more weight if it had the backing of the Town Council.

Discussion took place around:

- Concern from Residents about the traffic in Royal Observer Way and Swan Road
- The difficulty pedestrians face when attempting to cross the road to Tesco
- Whether there are grounds to have a look at the original traffic survey from the Tesco planning application to see if they acknowledged the need for an additional pedestrian crossing.
- Where the best location for the crossing would be
- Whether a further traffic survey was done as part of the Premier Inn planning application
- The need to do more homework on this matter before writing formally to DCC
- The need to look at whether traffic lights or a pedestrian crossing would be best and to look at the whole traffic flow

The Council **RESOLVED** to support the principle of an additional crossing on Harbour Road near the junction and east of Royal Observer Way.

(moved Cllr Shaw; seconded Cllr Burrows)

During discussion on this item, Cllr Burrows declared a Personal Interest as he lives near the site.

166. Police Report

PC Adam Spears was not able to attend the meeting and no statistics had been provided for December

167. County Councillor Report

Discussion took place around:

- The pothole fund and Councillor Shaw confirmed that he will be asking parishes for their requests for pothole repairs from 1st April 2018.

The Council **RESOLVED** to note the County Councillors report.

(moved Cllr Rowland; seconded Cllr Beer)

168. District Councillor's Reports

Discussion took place around:

- Cllr Hartnell confirmed East Devon District Council (EDDC) had now agreed a green waste scheme and that this would likely start from 14th May 2018. The cost would be £48 per annum per 240ltr bin and it will be a fortnightly kerbside collection operating in the months of February to December each year.

The Council **RESOLVED** to note the District Councillor report (moved Cllr Rowland; seconded Cllr Beer)

169. Reports from Council representatives on Outside Bodies

There were no updates from representatives on outside bodies

170. Town Clerk Report

Discussion took place around:

- Premier Inn and ideas that could be forwarded to them for their community day on the 22nd January 2018.
- Cllr Rowland suggested the cleaning of tourism and other signage around the town and it was agreed that Councillors forward any other ideas to the Town Clerk by the end of the week

The Council noted the report from the Town Clerk (Moved Cllr Rowland; seconded Cllr Beer)

171. Grant Funding Applications

Cllr Rowland explained that the budget for grants was £5,000 and that £2,500 had already been distributed. This left a balance of £2,500 for this round of grants.

The Council **RESOLVED** to grant the sum of £300 to Seaton Netball Club (moved Cllr Squire; seconded Cllr Sanham)

The Council **RESOLVED** to look at all remaining applications at the same time (moved Cllr Shaw; seconded Cllr Sanham)

The Council **RESOLVED** to grant the sums of £600 to Gentle Moves, £1,000 to Seaton Majorettes, £200 to Bellini Bathers and £400 to Axe Valley Heritage Association.

(moved Cllr Sanham; seconded Cllr Burrows)

172. Budget 2018/19 to 2022/23

The Council considered the draft budget which had been recommended by the Finance Committee.

Discussion took place around:

- How the inflationary costs had been decided upon as some were set at 3% some at 5% and some at 10%
- The need to ensure that the precept does not rise above inflation

The Council **RESOLVED** that the provision for elections for 2018/19 be amended to £1,000 and that the budget of £3,500 in the current financial year be carried forward at the year end.

(moved Cllr Sanham; seconded Cllr Squire)

The Council **RESOLVED** to reduce the budget for cost of expenditure for the Artisan Market to £1,500.

(moved Cllr Sanham; Cllr Read)

The Council **RESOLVED** to build up the level of general reserves by transferring the underspends from the following areas to a general reserve at the year end:

Cost code 120 – Legal Fees

Cost code 2103 – Computer/IT

Cost code 2147 – Marshlands contingency fund

Cost code 2143 – flooring

Cost code 2144 – signage

And to carry forward any underspends for the following cost codes to the same budget line for 2018/19 rather than carrying the amounts forward to an Earmarked reserve at the end of the financial year:

Cost code 112 – Website

Cost code 606 – Bus shelter refurbishment

Cost code 608 – Street furniture maintenance

Cost code 805 – litter bins, Elizabeth Road

(moved Cllr Sanham; seconded Cllr Squire)

173. Tourism Signage

The Town Clerk outlined that following the resolution at the meeting in December, EDDC had confirmed the amount that they would be contributing to the pot and that a shortfall still needed to be met to cover the costs of the project. The suggestion was to apply to the Parishes Together fund for the shortfall amount.

Discussion took place around:

- The timing of the receipt of the funding from the Parishes Together pot
- The need to liaise with Highways as they have assumed that the money would be spent in 2017/18
- The need to speak to another local Council for support for the project
- The need for the Town Clerk to write to all of the organisations contributing money for get their formal agreement and to provide a letter of support for the application

The Council **RESOLVED** to apply to the Parishes Together fund for the balance needed to deliver the Brown Tourism signage project

174. Update on actions from previous meetings

X52 Bus Service

Cllr Shaw updated the Council that DCC are underwriting one service a day and that Beer Parish Council is concerned about the lack of bus provision and wish to meet with Seaton Town Council and Colyton Parish Council to discuss further.

175. Confidential Items

Cllr Rowland moved, and the Committee **RESOLVED** that in accordance with the Councils Standing orders the press and public be excluded from the meeting during the discussion of agenda item 17 as there was likely to be disclosure of confidential information as matters were being discussed that could identify individual(s) and business commerciality.

176. Marshlands Proposal

The Council **RESOLVED** to rent Office 1 to Care Cover Dorset Ltd without reserved car parking spaces and to investigate replacing the lift in preparation for Phase 2 of the proposal.

(moved Cllr Rowland; seconded Cllr Beer)

The meeting ended at 9.12pm

Chairman: _____

Dated: _____



Minutes of the Extraordinary Council Meeting of Seaton Town Council on Monday 15th January 2018

Present

In the chair: Cllr J Rowland

Councillors: K Beer, P Burrows, M Hartnell, M Pigott, S Read, K Rye,
H Sanham and M Shaw

Officers: Town Clerk

177. Apologies for absence

Apologies were received and accepted from Cllr Chadwick.
Cllrs Squire and Webster were

178. Declarations of Interest

Cllr Shaw declared a personal interest as a Councillor with Devon County Council (DCC)

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC).

Cllr Hartnell declared a personal interest as a Councillor with East Devon District Council (EDDC).

179. Public Question Time

There were no member of the public present

180. Budget 2018/19 to 2022/23

The Council **RESOLVED** to just consider and agree the budget for 2018/19.
(Moved Cllr Sanham; seconded Cllr Burrows).

The Council **RESOLVED** to set the 2018/19 budget at £311,139.20
(moved Cllr Burrows; seconded Cllr Beer)

181. Precept 2018/19

Councillor Burrows proposed that the Council precept for option 1, i.e. a contribution of £20,000 to reserves and an increase in the precept of 3.74%.
(seconded Cllr Beer)

Councillor Shaw proposed an amendment to Cllr Burrows motion that the Council adopt option 3, i.e. a contribution of £10,000 to reserves and an increase in the precept of 0.58%
(seconded Cllr Hartnell)

The Council **RESOLVED** to have a recorded vote

(moved Cllr Hartnell; seconded Cllr Sanham)

The amendment was put to the vote

The Council **RESOLVED** to adopt option 3 i.e. a contribution of £10,000 to reserves and an increase to the precept of 0.58%

For: Cllrs Rowland, Shaw, Hartnell, Rye, Read and Sanham

Against: Cllrs Beer and Burrows

Abstain: Cllr Pigott

This amendment was carried and then became the substantive motion

The Council **RESOLVED** to set the Precept for 2018/19 at £317,330.20 meaning that the Band D total will be £99.66

For: Cllrs Rowland, Shaw, Hartnell, Rye, Read and Sanham

Against: Cllr Beer

Abstain: Cllrs Burrows and Pigott

The meeting ended at 7.00pm

Chairman: _____

Dated: _____

**COUNCIL
CHAIRMANS REPORT**

Seaton Regeneration Forum

This forum was held on 11 January and the notes from the meeting will be circulated to Councillors for their information. The next meeting is on 19 April and it is hoped that a representative from the Seaton Traders Association will attend to represent the views of the town centre retailers to add to the representation from businesses in the town.

Health Matters – Going Forward Together

Having discovered that this event was being held in Honiton on 18 January I pre-registered to attend. The theme of the event was to hear speakers from the CCG and RDE followed by workshops regarding the health priority areas to work together on. The event was attended by people from the statutory and voluntary sectors.

In view of the current situation in Seaton regarding the same issues and the empty space in Seaton Hospital I have provisionally booked the Town Hall on 9 or 23 March to hold a similar event. This will not be an event open to the public, but by invitation only, but this will still involve an attendance of 70 to 80 people including speakers. The administration of the invites will be handled by Action East Devon.

Seaton Health Care Forum

The latest meeting was held on 18 January and heard a presentation from Tracey Agutter of “Devon in Sight” a sight loss charity and the invaluable work carried out and the support available in East Devon at Honiton, Axminster and Sidmouth. An explanation was given why not in Seaton? The answer is due to an existing support group operating in the town.

I gave an update regarding the proposed Axe Valley Health Hub regarding the Seaton and Axminster hospital sites as the proposed December workshop never happened, possibly as the NHS Property Services estates review was due to be published in January, but see the information given above re “Health Matters”.

Events Officer

The initial sift of applicants was carried out on 18 January and 4 invited to interview on 23rd. One applicant withdrew so 3 interviews were carried out and a decision made later that day. Full Council will be asked on 5 February to support the Personnel recommendation for the appointment.

Beer, Branscombe & Seaton Traffic Group

I attended this meeting on 22 January wearing my “speedwatch” hat and the subjects raised with Stephen Kelly of DCC Highways ranged from pothole repairs, the request for an additional pedestrian crossing in Harbour Road close to Premier Inn, the road repair in Queen Street close to the Library and concerns regarding contractor vehicles at the 2 new housing developments by Baker Estates.

Seafront Enhancement Funding

I attended a meeting on 25 January with Cllrs Sanham and Shaw with Amy to discuss the next steps regarding funding of this scheme. In view of the resources available to the Town Council we agreed that we need to obtain support from the District Council to help drive the project forward and the expertise required in making successful grant applications to obtain the initial costs required which in turn could act as a catalyst in seeking other routes of funding.

Additional information

In addition to the above I have attended the January meetings of the Planning and Finance & General Purposes committees and am due to chair the Estates Committee this evening, the date of producing this report. I have also been having my Monday morning review meetings with Amy.

Jack Rowland

29 January 2018

**COUNCIL
COUNTY COUNCILLOR REPORT**

Community ‘conversation’ about health in Honiton

I attended a half-day gathering on ‘Honiton’s Health Matters’ at the Beehive. This was a constructive gathering of about 60 people, with representatives of many community groups, which heard speakers from the RD&E, the Clinical Commissioning Group (CCG), local doctors and others. Round-table workshop discussions had a big emphasis on improving coordination among voluntary organisations and their connections with NHS services.

Proposed Seaton and district health event

The Honiton event, and a similar in Okehampton, are the first in a series of ‘conversations’ proposed by the CCG and RD&E to enable communities centred on ‘market towns’ to say what they want from ‘place-based’ delivery of health care. I am helping to plan a similar gathering for the Seaton area in March: it will not be a public meeting but will be open to all community organisations concerned with health and wellbeing in a broad sense. This will be our opportunity to say which services we want delivered locally, including in Seaton hospital.

Report by the CCG and NHS Property Services on future of hospital buildings

After I raised this at the September and November meetings of Health Scrutiny, the Committee received a report at its meeting on 25th January. While NHS Property Services now owns the hospitals and communities have no legal rights as a result of their contributions, NHS PS acknowledged that they are ‘always happy to work with local communities to consider local services’. Scrutiny’s resolution requested that NHS PS ‘uphold this undertaking’ and keeps the Committee informed on the timeline for changes in the status of the hospitals.

Crucially, there will be no precipitate decisions on the future of the buildings, but the CCG will decide what space they need after the community conversations on ‘place-based’ care. Hopeful signs that the CCG include the RD&E’s publicity for increased use of the Minor Injury Unit at Honiton; the introduction of FORCE Chemotherapy into Okehampton Hospital; and NHS PS’s emphasis on the Budleigh hub. While there are no guarantees that these will be replicated in Seaton, they emphasise the importance of the conversations now beginning.

Performance of the NHS in Devon and the winter crisis

Also at Health Scrutiny, it was reported that bed-blocking has been halved since the ‘new model of care’ was introduced. However I referred to figures which show that performance of the RD&E and the other 3 Devon trusts on key waiting time targets for A&E, cancer care and planned operations has all got worse in the last 12 months. Unfortunately the NHS organisations, including the ambulance services, failed to provide proper reports on the winter crisis, but Claire Wright insisted on information being made available quickly to the committee.

Devon Accountable Care System (ACS) and Accountable Care Organisations (ACOs)

The ACS is a new framework for the NHS in Devon from 1st April, which could lead to the development of ACOs later in 2018/19. ACOs could involve 10- to 15-year contracts being agreed for all services in Devon, which Jeremy Hunt has confirmed will be open to private providers. These contracts could lead to permanent rationing of care, since patients will only be entitled to what is contracted, built-in differences in standards across the country, and loss of scrutiny as private providers can claim commercial confidentiality. The contracts are being challenged in the courts, the Health Select Committee is urgently looking at them, and NHS England has been forced to agree to a 12-week consultation. Deplorably, the Devon Accountable Care System was not brought to Health Scrutiny until I exercised my right to put it on the agenda. As a result, the Committee will examine it at a special meeting (unless the ACS is postponed, in which case this will be on March 22nd). I told Health Scrutiny that there is no public consensus for private contractors running Devon's NHS.

Council Tax

I expect that DCC, which has lost £15m of central government funding and faces increased pressures from social care, will agree another above-inflation increase. Highways will face reductions: the only funding for local roads in 2018-19 may be the £47k Pothole Action Fund.

Colyford

CROSSING : A likely location was reported at a meeting which I chaired including Neil Parish MP. Highways will discuss issues with the Grammar School in order to progress this.

VEHICLE ACTIVATED SIGNS : a location for a 2nd sign has been agreed, but must await a replacement lamppost later in 2018. I hope that funding for both signs will be finalised soon.

NEW 52 BUS SERVICE . I pressed for this to include Colyford but it will not for the time being.

Colyton & Southleigh

PATCHING will begin soon (Records X to Blackbury Camp, Downhayne & Ridgeway Lanes).

Seaton

TOURIST SIGNAGE SCHEME : I helped broker an agreement, including a donation from my Locality budget, and this has now been signed off.

SEATON DOWN HILL: work on a new pedestrian refuge is about to begin and I am awaiting advice on the funding of the 40 mph limit, which is agreed in principle.

HARBOUR ROAD CROSSING: Highways are unlikely to have the funding for this in 2018-19. I propose that the Town Council and residents join me in approaching Tesco, who had to remove the crossing they originally installed.

**COUNCIL
DISTRICT COUNCILLORS' REPORTS**

On the 9th of January I attended the DMC meeting at the Knowle. There were no Seaton items. On the 12th attended a Seaton Regeneration forum meeting at Marshlands. On the 23rd I attended the Chairman's briefing regarding 3 Seaton applications. These included 17/2617/FUL Thornfields, 17/2673/FUL Court Lane and 17/2804/FUL 52 Riverdale Close. They were all approved regrettably. I was not hopeful of being successful but I gave it a good try.

The Lookout Shelter and Railing at the Chine have been repaired after my persistent requests to Streetscene. There is an issue about a Mudslip next to the Hideaway café that hopefully will be tidied up when the rain has subdued.

Attended the Seaton and District Health and Care Forum meeting on 18th January. The minutes of this should be in the Agenda.

I raised the issue of a lack of a pedestrian crossing at the Traffic Group on the 22nd at Marshlands after local residents raised their concerns. I asked the Highways officer if there could be a traffic count as the volume of traffic has increased and with Premier Inn some more!

The Pedestrian area has been raised by shopkeepers who are concerned about the road being closed for their deliveries and the state of the tiles with heavy lorries parking on the surface. It seems that the Marine Place section is going to be resurfaced but the surface in between is suffering from the heavy lorries parking and unloading.

Again, another County matter is the continued indiscriminate parking by some parents at the Primary School. It is now beyond a joke with people abusing the disability badges to park right next to the school. It was never this bad when we had the PCSO visit every week, something to try and reinstate.

The biggest issue, by far, is the persistent Dog Fouling that takes place throughout Seaton. Seaton is popular with people bringing their dog/s down to the seafront from inland so we have lots of visitors. At this time of year we do not have Clive working on the seafront, town centre so the Dog mess he dealt with early in the day is there for all to see!. East Devon said that there were 60 reports of Dog Fouling in Seaton in 4 years. This is a totally false figure as we have had over 30 cases in the last few months. I am taking this up with Environmental Health as this cannot continue. I reported 2 cases this morning and saw Streetscene picking up another in Beach Road. Our Dog Warden is doing a good job but needs proper help from the District.

I am still following up the transfer of Bus shelters with both EDDC & Devon County frustrated by the lack of response! I am also waiting for an answer to the Windsor Gardens transfer or not as the case may be. I am seeking a meeting with Cllr Geoff Pook, who chairs the Asset Management committee, to see if there is a way forward with both these items as regards to the District.

Cllr Peter Burrows

**COUNCIL
TOWN CLERK REPORT**

Since the last update report the Town Clerk has the following update:

Budget

Following the setting of the Budget and Precept for 2018/19 the Town Clerk has submitted this information to East Devon District Council as the precepting authority.

One Voice

The Town Clerk met with One Voice to have a monthly update meeting where the focus was planning what they will market and promote and when.

Seaton Regeneration Board

Attended the Seaton Regeneration Board

Velo Vintage

Met with Alistair Cope and Cllr Sanham to discuss the arrangements for this years Velo Vintage day on Saturday 30th June.

Seaton and District Blind Group

Attended the meeting of the Seaton and District Visually Impaired Club to talk to them about the work of the Council, role of the Town Clerk and to answer any questions that they had.

Events Officer Interviews

Involved in the interviews for the Events Officer post

Council/Committee meetings

Following the departure of the Assistant to the Town Clerk have mostly been preparing agendas and committee reports for Council (x 2), Planning Committee (x 2), Finance Committee, Communities Committee, Estates Committee and Personnel Committee. Following attending these meetings the Town Clerk as written up the minutes and then worked on delivering the actions arising from Committee decisions.

Parishes Together

The Town Clerk has been working on the applications for the Parishes Together funding for the projects of Brown Tourism Signage, Undercliff walking map and marquee for Art@Jubilee. These will be submitted by 7th February 2018.

**COUNCIL
SEATON TOWN CENTRE**

A response has now been received from Devon County Council's traffic team in respect of opening up Fore Street and Queen Street to traffic, which is as follows:

In theory we could implement an experimental TRO but the Town Council would need to fund. The experimental allows us to make some amendments to the TRO during a maximum advertising period of 18 months, before we make a final decision on how it can be taken forward. I would suggest that this is slightly more expensive than a standard TRO due to the signs that would need amending and possibly removing so I would envisage that it would be in the region of £5k.

An experimental order is like a permanent traffic regulation order in that it is a legal document which imposes traffic and parking restrictions such as road closures, controlled parking and other parking regulations indicated by double or single yellow line etc. The Experimental Traffic Order can also be used to change the way existing restrictions function.

An Experimental Traffic Order is made under Sections 9 and 10 of the Road Traffic Regulation Act 1984.

An experimental order can only stay in force for a maximum of 18 months while the effects are monitored and assessed. Changes can be made during the first six months of the experimental period to any of the restrictions (except charges) if necessary, before the Council decides whether or not to continue with the changes brought in by the experimental order on a permanent basis.

The Town Council need to decide how it wishes to proceed in light of the response from Devon County Council.

**COUNCIL
SEATON – EAST DEVON’S REFILL TOWN**

In view of the environmental harm caused by single-use plastic bottles, a national, practical tap water campaign that aims to make refilling a bottle as easy, convenient and cheap as possible, by introducing refill points on every street, has been launched.

Water fountains can be expensive to install and maintain, so now friendly cafes, shops, hotels and businesses are welcoming people to refill their water bottle – for free! Refill is currently happening around the UK.

How does it work?

Participating cafes, bars, restaurants, banks, galleries, museums and other businesses simply put a sticker in their window – alerting passers-by to the fact they’re welcome to come on in and fill up their bottle – for free! There is a free app to see where you can Refill on the go, or add new places to Refill yourself.

Refill Devon (<https://www.refill.org.uk/refill-scheme/refill-devon>)

There are now over 40 Refill stations in Exeter, with more places to fill up for free in Kingsbridge, Plymouth, Totnes and Torquay with Tiverton coming soon!
Can we work with local businesses to make Seaton East Devon’s first refill town?

**COUNCIL
ASSETS OF COMMUNITY VALUE**

Cllrs Rowland and Shaw to outline a proposal regarding Seaton Hospital

**COUNCIL
SEATON REGENERATION BOARD**

Cllr Hartnell has reinstated the Seaton Regeneration Board and this group has met twice now – on 11th November 2017 and 11th January 2018. One of the areas of focus for the Board has been to review the membership of the group.

The Board has drawn up a list of key representatives that will be invited to all meetings. The Council now needs to add the Seaton Regeneration Board to the list of outside bodies. The Board has listed two places for Town Councillors and currently Cllrs Rowland and Sanham have attended last two meetings as the Town Council representatives. It makes sense for them to continue in this role until the next Annual General Meeting of the Council.

Therefore, it is recommended that:

1. The Seaton Regeneration Board be added to the list of outside bodies with two Councils as representatives
2. Councillors Rowland and Sanham are the Council's representatives until the end of the Municipal year

The minutes of the meeting on the 11th November are as follows:

Notes from the Seaton Regeneration Forum on Wednesday 11th October 2017

1. Introductions & Apologies

Cllr Rowland – Seaton Town Council (STC) Mayor

Cllr Shaw – Devon County Council (DCC)

Lorna Todd - representing Alison Haywood from East Devon District Council (EDDC)

Bruce Warnes - Seaton Tramway

Jenny Nunn - Chief Executive, Seaton Tramway

Cllr Burrows - STC & EDDC

Jeremy Ebdon - Planning East team

Charlie Plowden - Service Lead for the Countryside team

Cllr Philip Skinner - EDDC Portfolio Holder for Economy

Cllr Ian Chubb - EDDC Portfolio Holder for Corporate Business & Axminster County Councillor

Anya Oliver - DWT representing Emma Richards

Lesley Garlic - Environment Team DCC

Cllr Sanham - STC

James Chubb - Wetlands Nature Manager

Doug Smith - Seaton Visitor Centre Trust

Apologies

Richard Cohen (EDDC deputy chief exec), Sulina Tallick (S106 officer), Karin Frewin, Rob Murray, Rachel Daneman (development enablement manager at EDDC), Cllr Jenny Brown (Tourism champion), Leanne Earnshaw (Tesco store

manager), Cllr Andrew Moulding (Axminster), Ken Steven (Axmouth Parish Councillor), Edward Willis-Fleming (Seaton Quays), Ian Thomas (EDDC for Trinity and Portfolio Holder for Finance).

2. Terms of reference

Cllr Hartnell circulated the suggested terms of reference to the members of the group.

Cllr Skinner said that he was happy to support the board.

Cllr Chubb said that it was good that it was being led by the Town Council.

Cllr Rowland said he hoped that the people, attending can make decisions on behalf of their organisation.

Jenny Nunn - asked if there will be minutes from the meetings and action points

Cllr Skinner – suggested that the Town Council liaise with Exmouth regarding the Exmouth plan and how it links with their regeneration board. Where do you want to get to and how will you do it? Consultation in tandem with the Neighbourhood Plan.

Need to engage further private sector organisations. Need to think of strategy and how we engage with the commercial players.

Membership

Include Leisure East Devon

Business representation

Keep the membership flexible

Other parishes surrounding - Colyton, Beer and Axmouth

Action point - Cllr Hartnell to work with the Town Clerk to draw up a list of representatives for the group

Action points - reword the document outlining terms of reference and forum structure. Cllr Hartnell to work with the Town Clerk

3. Appointment of a Chairman and Vice Chairman

Chairman - Cllr Hartnell,

Vice chairman - Cllr Rowland

4. Declarations of Interest

None

5. Updates from Stakeholders:

Seaton Town Council

Cllr Sanham provided an update.

Planning permission for the Seafront Enhancement Scheme was approved. The next step to identify how it can be delivered. Councillors met with the architects today to come up with the next steps. The outcome from that meeting links in with objectives of the Regeneration Forum i.e. finding national and regional funding.

Is this the next regeneration project for the town?

Costs were estimated to be £4m but now need to look at finding applications.

Need a professional fund raiser to draft an application.

Coastal communities fund should go for this money. Having planning in place is a key criteria. Letter of support from local partners.

Small amount of funding to pay for a consultant to do the application for funding

There was support from group to help facilitate the delivery of the project. Organisations to go back and look at what they can do from their end in terms of in kind support

Seaton Tramway

Jenny Nunn provided an update

New terminus - all underway. On schedule for completion 30th March 2018.

Operating a shuttle service between Tramway and Riverside depot. £2m of investment and sustains the Tramway for the next 50 years.

Events still going on - Halloween, polar express (6000) visitors in space of 15 days

Seaton Wetlands

James Chubb provided an update.

Busy last year or so for the Wetlands. Full on event programme over summer. Upped amount of volunteering. Up to about 48,000 visits a year.

Looking to increase to 100,000 people over time once more of it is opened up. Focus on south part of site and Seaton marshes over the winter months

Green flag award for the whole site this year. In process for applying for a number of other awards at the moment.

Looking at getting through White Cross with DCC with the Stop Line Way.

Possible Tram stop terminus to stop at the Wetlands.

Sheeps marsh habitat work - James hoping to get this off the ground in the next few months.

Seaton Jurassic

Anya Oliver provided an update

Emma Richardson from the DWT is keen to be involved with the Regeneration Forum.

Seaton Jurassic - new team structure led by Emma Richardson. New structure in the Jurassic centre - one manager for the catering side and one for visitor experience side. Visitor centre team came into effect from April/May. Opening hours now changed now open 7 days a week. Now closing Tues and Weds mornings.

Keen to work closely with partners including the Tramway and Wetlands.

TIC - changed and back up and running. Approximately 50 enquiries a week.

Rachel is dedicated resource interacting with people. Going well.

Natural Seaton partnership hasn't met for a while so this partnership perhaps is the way to move forward.

Devon County Council

Lesley Garlic provided an update

Stop Line Way - still having problems with the land owner. Discussions ongoing with the landowner and agent.

Once sorted need to look at interpretation boards.

Could it be extended at the Colyton end? Money was allocated for a project but taken away for another project by central government

Seaton Quay

Edward sent apologies and no update to report at the moment.

All gone through planning - finding a developer is the issue.

Town Signage

Cllr Sanham provided an update

Brown signs - amendments have gone back to Alan Huntington.

Andrew Ennis at EDDC has been contacted to ascertain if EDDC will match fund the DCC contribution of £8,000.

Waiting for response from Seaton Jurassic re their contribution.

Press article re the opening up of the town centre in the View news.

Next stage is to open up the debate with DCC.

At this stage was gauging the views of the businesses.

Marketing and Events

Karin Frewin sent her apologies so Cllr Hartnell provided an update

Karen's contract ends at the end of October. Going out to tender for Marketing contract and in house events Officer.

Thanks to Karin for all of her work and contribution over the time of the contract

Update from planning

Jeremy Ebdon provided an update

Harepath road - applications have been rejected so far. Considering Compulsory Purchase for the sports pitch. S106 to be spent on playing fields about £500,000 in pot.

Fosseway court and Moridunum. No change on this at the moment.

Cllr Hartnell stated that a meeting needs to be arranged between EDDC and the Town Council re the moridunum site.

Doug Smith - raised the issues of the historic nature of the Moridunum.

Cllr Hartnell said that he would take something back to Town Council to consider a memorial to recognise the history of the moridunum.

Cllr Chubb - raised concerns about the sea front and that people are asking if they will be able to have their events on the seafront when work on the scheme starts.

6. Any Other Business

Cllr Sanham - raised the issue of empty shops and office space and whether there is anything that EDDC can do to help with this.

Is it possible to advertise commercial sites on the commercial database website.

Lesley Garlic confirmed that the signage at Axminster station is changing soon and it will then say alight for Seaton and the Jurassic Coast

Jenny Nunn – asked if it was worth doing a press release for the positive points that have come out of today's meeting. Draft something from the forum.

Action Point: Cllr Hartnell agreed to produce a press release

Doug Smith - asked about the Seaton Heights development. Went to auction and didn't get to the reserve price and therefore didn't sell.

7. Date of next meeting.

Will forward notes with revised copy of terms of reference

Date for next meeting - Thursday 11th January 2018 @ 9.30am.

Agenda Item: 16

**COUNCIL
THE LOOKOUT, WEST WALK**

The Committee to be updated by Cllr Rowland at the meeting

Agenda Item: 17

**COUNCIL
HEALTH MATTERS UPDATE**

The Committee to be updated by Cllr Rowland and Cllr Shaw at the meeting

Agenda Item: 18

**COUNCIL
TOWN MEETING 2018**

It is suggested that the Town Meeting 2018 is on Thursday 19th April 2018 at 7pm.

What would Councillors like to see on the agenda?

Agenda Item: 19

**COUNCIL
COMMITTEE STRUCTURE**

The recommendation from the Personnel Committee is set out on the agenda.

Agenda Item: 20

**COUNCIL
CHRISTMAS OPENING ARRANGEMENTS FOR 2018**

The recommendation from the Personnel Committee is set out on the agenda.