



SEATON TOWN COUNCIL

Town Hall
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Seaton
Devon
EX12 2LD

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Tel: 01297 21388 Fax: 01297 625746

Town Mayor: Cllr B Palacio

Town Clerk: Mr David Mears

Meeting of Seaton Town Council Monday 21 June 2010

All Council Meetings are open to the Public and Press*

* Public Bodies Act 1960 sec1 unless Standing Order 34(b) is invoked.

16 June 2010

TO: All Members of Seaton Town Council

Dear Councillor,

You are summoned to a Meeting of Seaton Town Council, at the Town Hall, Seaton, in the Council Chamber on **Monday 21 June 2010 at 7.30pm**. The meeting will consider the items set out below.

A handwritten signature in blue ink, appearing to read 'David Mears'.

David Mears
TOWN CLERK

7.30pm Public Question Time

Prior to the meeting there will be a session in public to allow the people of Seaton to ask questions of, and make comments regarding the Town Council. This is not an opportunity to question, criticise, or abuse individual members or employees and any attempts to do so will be resisted. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are reminded that this is the only point at the meeting where they are allowed to make comments, and are asked to restrict their comments, and/or questions to three minutes.

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and therefore no minutes will be produced.

Reports from County and District Councillors

District and County Councillors may give written reports on matters affecting Seaton

Reports from Devon & Cornwall Constabulary

A G E N D A

1. **Apologies for absence and to consider whether to approve reasons given.** (If you cannot attend please telephone or e-mail your apologies to the Town Clerk.
2. **Mayors Announcements.**
3. **Declarations of Interest** - Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authorities ([Model Code of Conduct](#)) Order 2007 SI No.1159. *(NB this does not preclude any later declarations)*
4. **Appointments to Committees** - To consider appointments of members to committees with the appointed deputies.
 - Planning, Environment & Regeneration Committee
 - Capital Projects and Premises Committee
5. **Appointments of Representatives** – to outside bodies and organisations.
 - Seaton Regeneration Board
 - East Devon AONB
 - Jurassic Coast Forum
6. **Council Meeting - Minutes** - To confirm and sign the minutes of the Annual Town Council Meeting held on Monday 24 May 2010.
7. **Correspondence** – To discuss the letter dated 14 June 2010 from Donna Best, Principal Estates Surveyor concerning office accommodation for the Town Manager and to agree a response.
8. **Seatons Voice** – Members to review the documentation that has been submitted by the group as per Full Council min #207 (19 April 2010) and to authorise the Town Clerk to release the funding.
9. **Notice of Motion from Cllr Mrs Claire Wise received 26 May 2010** - That the proposed standing orders are amended to include a limit to the number of times a meeting can be punctuated by suspension of standing orders.
10. **Notice of Motion from Cllr Mrs Claire Wise received 26 May 2010** – That questions from members of the public are submitted 24 hours in advance of the meeting to the Chairman and Town Clerk, this will enable Council to provide a response to all questions at the meeting. If approved this to be made clear on all agendas.
11. **Notice of Motion from Cllr Mrs Sandra Semple received 30 May 2010** - To request an update from EDDC on the situation regarding the replacement shelter at West Walk, Seaton, bearing in mind that elderly and disabled residents of the town are now not able to access any sheltered seafront seating close to the town following the refusal of planning permission for a replacement shelter last year and to request that EDDC gives an undertaking in writing that the shelter will be replaced forthwith.
12. **New Standing Orders** – Members to adopt new Standing Orders based on the Model Standing Orders issued March 2010 by National Association of Local Councils (NALC). This motion was

adjourned without discussion at the last ordinary meeting of the Council. (*Adoption of the new Standing Orders form part of the audit regime*)

13. **Notice of Motion from Cllr Mrs Claire Wise received 26 May 2010** - Members to support in principle, the idea suggested by the Chamber of Commerce to employ a Town Crier for Seaton.
14. **Notice of Motion from Cllr Mrs Claire Wise received 26 May 2010** - That this council consider joining the police for their surgeries (as invited by PCSO Bolsover). Their surgeries are held monthly on a Tuesday Morning, and this will enable councillors to participate who cannot attend Saturday surgeries.
15. **Finance – Adoption of Accounts for the Year ended 31st March 2010 and the signing of the Annual Return.**
16. **Finance – Town Council Year (2010/11) to Date (Y2D) Budget** – To review the budget information.
17. **Finance – Accounts for Payment** –to review and note items of expenditure
18. **Report from Town Clerk.** Town Clerk may make a verbal report on use of delegated powers and any other items that may be of interest to Council.
19. **Representatives to Outside Bodies.** To receive reports (please notify the Town Clerk in advance of the meeting if you will be making report).